

MEETING OF REEPHAM PARISH COUNCIL

Wednesday 13th May 2026 at 7.30pm in Reepham Methodist Chapel

AGENDA

The meeting will be preceded, if required, by a meeting of the Planning Panel

Matters raised by members of the public

1. Election of Chairman and sign the Declaration of Acceptance of Office form
2. Election of Vice Chairman
3. Election of a Chair for the Planning Committee and Committee members
4. Election of other Committee members (Personnel; Footpaths; Tree Planting; Amenity Areas)
5. Confirm Cllr A Brammer as Play area inspector
6. Appoint Reepham & C W Village Hall member
7. Apologies
8. Councillors to confirm their published Register of Interest Forms are up-to-date
9. Declarations of Interest
10. Minutes of Meeting held on 31 March 2026
11. Clerk's Report:
Email changeover, Clerk's AL w/c 15th June 2026
12. Correspondence:
To note: WLDC – April newsletter, LCC – April newsletter

Action required:

Resident: Cllr Catherine Wilson:

- 1) request for RPC to provide crocus bulbs for The Green
- 2) request suggested locations in Reepham where wildflower seeds could be scattered

Resident: Cllr Catherine Wilson: suggested a plaque on a bench at The Green

Resident: offer of bookcase for a book swap 'station' in bus shelter

13. Financial matters

a) **Presentation of Accounts for Payment (May):**

| | |
|--|----------------------------|
| M Vail – May salary | £ 256.13 |
| PAYE – May | £ 64.00 |
| Sage payroll, May | £ 13.20 (inc. £2.20 VAT) |
| Festive Lights | £ 98.97 (vat?) |
| Tree Generation, Tree survey (The Green) (Lottery Grant Funded) | £ 200.00 |
| WLDC, Defib Annual maintenance fee | £ 114.00 (inc Vat £19.00) |
| Glendale, 2718 | £ 386.72 (inc. £64.45 vat) |

TOTAL £1133.02 (inc. £ 85.65 VAT)

b) Approve Insurance cover for 2026/27 at £649.60 (*note: this is year 2 of a 3-year Long Term Agreement with Clear Councils. Premium in 2025/26 was £644.60*)

c) **Audit:**

- i. Resolve to sign of Certificate of Exemption from External Audit
- ii. To receive the Internal Audit Report 2025/2026
- iii. To resolve to approve Section 1- Annual Governance Statement 2025/2026
- iv. To resolve to approve Section 2 - Accounting Statements 2025/2026

14. Planning Matters

Report from Planning Committee

Goods Farm Development

CIL monies – require spending within 5 years of receipt

15. Roads and footways

Mellows Close to Manor Rise footpath – holding item

Bus shelter for Lincoln bound travellers at the bus stop on Fiskerton Road – costs of shelters, resident’s formal objection

Passageway from Station Road to Meadows Close - dead tree and fencing concerns: any LCC feedback

Proposed 30mph extension at Kennel Lane:

- 1) advertised by LCC on 19th March 2026, deadline for objections was 23rd April
- 2) if implemented by LCC, consider (with approval of Lincs Road Safety Partnership), the SID location and install of repeater 30mph signs

16. Field Footpaths and Bridleways

Reepham /Greetwell PF 131: Delayed works: holding item

17. Conservation area

Village Green – project update including finances, cherry tree

18. Amenity areas

Play Area inspections – play area surfaces, roundabout repainting

Fencing, boundary definition at R1 - consider quotes

19. Trees/vegetation

Vegetation behind Manor Rise, TPO mapping – holding item

Protection of fences etc – site visit required

Trees for Streets scheme – consider sites to plant trees

Condition of two trees in grass area on left side of Mellows Close

Railway work scheduled for 2nd Feb 2026 – any update

20. Business for next agenda:

21. Date of next meeting: Tuesday 30th June 2026, 7.30pm, Methodist Chapel

22. Resolve to move to Closed Session as the following item contains information of a confidential nature

23. To consider any applications received for the vacancies of parish councillor