

# MEETING OF REEPHAM PARISH COUNCIL

**Tuesday 25 November 2025 at 7.30pm in Reepham Methodist Chapel**

## **AGENDA**

The meeting will be preceded, if required, by a meeting of the Planning Panel

### **Matters raised by members of the public**

**1. Apologies**

**2. Declarations of Interest**

**3. Minutes of Meeting held on 28 October 2025**

**4. Clerk's Report:**

Pensions Regulators: Tri-annual review and re-enrolment of eligible staff

Leaf sweep request

Clerk's annual leave 24 Dec – 2<sup>nd</sup> Jan inclusive

**5. Correspondence:**

**To note:**

WLDC – Sept newsletter

Witham Valley Access Project - AGM Tuesday Nov 18<sup>th</sup>

LCC - Permit Scheme Variation proposal (management of street works)

**Action Required:**

Fiskerton Parish Council proposal - late-night bus service for our villages

**6. Financial matters**

**a) Presentation of Accounts for Payment (Nov/Dec):**

M Vail – Nov salary	£ 256.13
PAYE – Nov	£ 64.00
M Vail – Dec salary	£ 256.13
PAYE – Dec	£ 64.00
Homeworking allowance, Oct – Dec	£ 15.00
M Vail, reimburse Xmas sweets	£ 42.50
Mr A Brammer, reimburse painting materials (play area)	£38.59 (inc £6.43 VAT)
Sage payroll, Nov	£ 13.20 (inc. £2.20 VAT)
Sage payroll, Dec	£ 13.20 (inc. £2.20 VAT)
Glendale, hedge cut, 2007	£ 624.00 (inc. £104.00 VAT)
Glendale, 2046	£390.58 (inc £65.09 VAT)
W&AC Rose, Xmas tree	£294.00 (inc £49.00 VAT)

**TOTAL                      £2071.33 (inc £228.92 VAT)**

b) Approve payment of Parish Online invoice for .Gov email addresses at £184.00 + VAT when it is presented

c) Approve payment of CBE Consulting invoice in respect of cherry tree at £170.00 + VAT (National Lottery grant funded) when it is presented

d) Approve payment of bus shelter cleaning invoice of £45.00 when it is presented

e) Approve contribution to Reepham News in 2026

f) D/Cllr C Darcel- Councillor Initiative Fund

g) Grass cutting – approve quote for 2026 - £3339.70 + VAT

h) Hedge and herbicide work – approve quote for 2026 - £1833.60 + VAT

- i) Revised Financial Regulations
- j) Revised Standing Orders
- k) Approve IT Policy (New Audit compliance requirements from 2026)

**7. Planning Matters**

Report from Planning Committee

Goods Farm Development

Land to rear of Stonefield farm: Conservation Officer feedback re possibility of listing

**8. Roads and footways**

Mellows Close to Manor Rise footpath – holding item

Mellows Close yellow lines – holding item, any LCC update

Bus shelter for Lincoln bound travellers at the bus stop in Fiskerton – holding item

Post Office corner flooded – reported to LCC

**9. Field Footpaths and Bridleways**

Reepham /Greetwell PF 131: Delayed works: holding item

FP at solar panel installation between Reepham and Fiskerton

**10. Conservation area**

Village Green – project update including finances, cherry tree

**11. Amenity areas**

Play Area inspections – internal, play area surfaces, roundabout repainting

Fencing at R1

**12. Trees/vegetation:**

Vegetation behind Manor Rise, TPO mapping – holding item

Trees for Streets scheme – LCC response

Condition of two trees in grass area on left side of Meadows Close

**13. Xmas:**

Santa

Note: tree delivery date 27<sup>th</sup> November, and Carols around the Tree: Monday 15<sup>th</sup>

Dec from 6-7pm, weather dependent

**14. Meeting dates 2026:** All Tuesdays except May: Jan 27, Feb 24, Mar 31, May 13 (Wed), Jun 30. Jul 28, Sept 29, Oct 27, Nov 24

Annual Parish Meeting May 13 (Wed)

**15. Business for next agenda:**

**16. Date of next meeting:** Tuesday 27 January 2026, 7.30pm, Methodist Chapel

Mrs Michelle Vail, Parish Clerk/RFO 20<sup>th</sup> November 2025