

MEETING OF REEPHAM PARISH COUNCIL

Tuesday 28 October 2025 at 7.30pm in Reepham Methodist Chapel

AGENDA

The meeting will be preceded, if required, by a meeting of the Planning Panel

Matters raised by members of the public

1. Apologies

2. Declarations of Interest

3. Minutes of Meeting held on 30 September 2025

4. Clerk's Report:

LCC invite to invoice for grass cutting reimbursement 25/26 of £1310.33

Clerk's annual leave w/c 10 Nov

5. Correspondence:

To note:

WLDC – Sept newsletter

WLDC – PC casual vacancies to be advertised on WL website.

Action required:

Resident re. overgrown vegetation to rear of Manor Rise

6. Financial matters

a) Presentation of Accounts for Payment (Oct):

M Vail – Oct salary	£ 256.13
PAYE – Oct	£ 64.00
M Vail, reimburse replacement phone	£110.00
Sage payroll, Oct	£ 13.20 (inc. £2.20 VAT)
Glendale, 1895	£ 377.28 (inc. £ 62.87 VAT)

TOTAL £820.61 (inc £65.07 VAT)

b) Income April – Sept 2025

Precept	£9,681.00
Bank Interest	£ 391.85
VAT reclaim	£ 2198.88

TOTAL £12,271.73

c) New Audit compliance requirements from 2026:

Clerk's recommendation is for Councillors and Clerk to each have a .Gov email address costing in total:

- Year 1 £184 ex vat
- Year 2 £284 ex vat
- and £284 ex vat each year after.

d) Budget and Precept setting 2026-27 – estimate and final figure

7. Planning Matters

Report from Planning Committee
Goods Farm Development - readvertising of Notice of Public Path Diversion Order
Neighbourhood Plan Steering Group: update, finances and residual funds, website
Land to rear of Stonefield farm: feedback from Conservation Officer at WLDC

8. Roads and footways

Mellows Close to Manor Rise footpath – holding item
Mellows Close yellow lines – holding item, any LCC update
Bus shelter for Lincoln bound travellers at the bus stop in Fiskerton – holding item
Parking at school sports day

9. Field Footpaths and Bridleways

Reepham /Greetwell PF 131: Delayed works: holding item

10. Conservation area

Village Green – project update including finances, information board, arboricultural advice on the cherry tree and quotations

11. Amenity areas

Play Area inspections – internal, play area surfaces, roundabout repainting

12. Trees/vegetation:

Vegetation behind Manor Rise: TPO mapping – holding item
Draft policy for tree management
Note: tree/hedge work within Fiskerton Road amenity area (R1): 23rd/24th Oct.
Trees for Streets scheme
Condition of two trees in grass area on left side of Meadows Close (Cllr A Brammer)

13. Xmas: update, Carols around the Tree: Monday 15th Dec from 6-7pm, Santa

14. Business for next agenda:

Revised Financial Regulations
Revised Standing Orders
Meeting dates 2026
IT Policy (New Audit requirements from 2026)

15. Date of next meeting: Tuesday 25th November 2025, 7.30pm, Methodist Chapel

Mrs Michelle Vail, Parish Clerk/RFO 23rd October 2025