

# MEETING OF REEPHAM PARISH COUNCIL

**Tuesday 29<sup>th</sup> July 2025 at 7.30pm in Reepham Methodist Chapel**

## **AGENDA**

The meeting will be preceded, if required, by a meeting of the Planning Panel

### **Matters raised by members of the public**

**1. Apologies**

**2. Declarations of Interest**

**3. Minutes of Meeting held on 24 June 2025**

**4. Clerk's Report:**

Update from National Rail ref brambles  
Kennel Lane bus shelter damage reported to police  
Clerk's AL w/c 8 Sept and w/c 29 Sept

**5. Correspondence:**

**To note:**

WLDC – July newsletter  
WLDC – Community Grants Programme has reopened  
D/Cllr T Bridgwood re cold callers  
Police statistics and update

**Action required:**

Police: next online PC engagement session Thur 25 Sept 6 – 8pm – appoint attendee

**6. Financial matters**

**a) Presentation of Accounts for Payment (July/Aug):**

M Vail – July salary	£ 248.15
PAYE – July	£ 62.00
M Vail - Aug salary	£ 248.15
PAYE – Aug	£ 62.00
Sage payroll, July	£ 13.20 (inc. £2.20 VAT)
Sage payroll, Aug	£13.20 (inc. £2.20 VAT)
Glendale, 1521	£ 377.28 (inc. £62.87 VAT)
Glendale, 1484	£ 1076.40 (inc. £179.40 vat)
DAB Graphics,	
(Lottery Grant Funded - Noticeboard for Green)	£1253.40 (inc £208.90)

**TOTAL                      £ 3353.78 (inc. £455.57 VAT)**

b) Approve quote to replace damaged bus shelter pane (Kennel Lane)

c) Approve for payment once invoices are presented:

Acorn Glass, High Street bus shelter at £315.00 (no VAT)

Acorn Glass (provided appointed under item b above), Kennel Lane bus shelter at £315.00 (no VAT)

d) Agree payment of Glendale's invoice(s) for July as they arrive; provided they are as per original quote

**7. Planning Matters**

Report from Planning Committee

Goods Farm Development

Neighbourhood Plan Steering Group: update, finances, website, referendum

**8. Roads and footways**

Mellows Close to Manor Rise footpath – holding item

Mellows Close yellow lines – holding item

Bus shelter for Lincoln bound travellers at the bus stop in Fiskerton – holding item

Meadow Close potholes – LCC update

Fuel spillage at the green – no action by LCC

**9. Field Footpaths and Bridleways**

Reepham /Greetwell PF 131: Delayed works: holding item

**10. Conservation area**

Village Green – project update, publicity, information board, removal of broken noticeboard from asset list, cherry tree update

**11. Amenity areas**

Play Area inspections – internal, quotes for works arising from annual inspection, weedkilling, repairs to damage to slide

Approve re-appointing Play Inspection Company in 2026 at £96.50 + VAT

**12. Trees/vegetation:**

Vegetation behind Manor Rise, meeting with WLDC Tree Officer

Ownership of and maintenance requirements for R2 Amenity Area (open land, Fiskerton Road)

**13. Approve Xmas tree expenditure**

**14. Business for next agenda:**

**15. Date of next meeting:**

Tuesday 30th September 2025, 7.30pm, Methodist Chapel

Mrs Michelle Vail, Parish Clerk/RFO 24<sup>th</sup> July 2025