

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

REEPHAM PARISH COUNCIL

County area (local councils and parish meetings only):

LINCOLNSHIRE

Financial year ending 31 March 2025

Prepared by (Name and Role):

MRS MICHELLE VAIL (PARISH CLERK/RFO)

Date:

16/04/2025

Balance per bank statements as at 31/3/25:

Current Account
Deposit Account

£

£

1,344.7
58,907.1

60,251.8

Petty cash float (if applicable)

36.7

Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)

-

Add: any un-banked cash as at 31/3/25

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Net balances as at 31/3/25 (Box 8)

60,288.5