

MEETING OF REEPHAM PARISH COUNCIL

Wednesday 14th May 2025 at 7.30pm in Reepham Methodist Chapel

AGENDA

The meeting will be preceded, if required, by a meeting of the Planning Panel

Matters raised by members of the public

1. Election of Chairman and sign the Declaration of Acceptance of Office form
2. Election of Vice Chairman
3. Election of a Chair for the Planning Committee and Committee members
4. Election of other Committee members (Personnel; Footpaths; Tree Planting; Amenity Areas)
5. Confirm Cllr A Brammer as Play area inspector
6. Appoint Reepham & C W Village Hall member
7. Apologies
8. Councillors to confirm that their published Register of Interest Forms are up-to-date
9. Declarations of Interest
10. Minutes of Meeting held on 25 March 2025
11. Clerk's Report:
Any update from National Rail ref brambles
12. Correspondence:
To note:
WLDC Newsletter

13. Financial matters

a) Presentation of Accounts for Payment:

M Vail – May salary	£ 248.15
PAYE – May	£ 62.00
Sage payroll, May	£ 12.00 (inc. £2.00 VAT)
Glendale,	£ 377.28 (inc. £62.87 VAT)

TOTAL £ 699.43 (inc. £64.87 VAT)

- b) Approve Insurance cover for 2025/26 at £644.60 (*note: this is year 1 of a 3-year Long Term Agreement with Clear Councils, who you were previously with, formerly known as BHIB. Premium in 2024/25 was £512.33*)

c) Audit:

- i. Resolve to sign of Certificate of Exemption from External Audit
- ii. To receive the Internal Audit Report 2023/2024
- iii. To resolve to approve Section 1- Annual Governance Statement 2023/2024
- iv. To resolve to approve Section 2 - Accounting Statements 2023/2024

14. Planning Matters

Report from Planning Committee
Lansdown Villa wall – update
Goods Farm Development
Neighbourhood Plan Steering Group: update, finances, website, referendum

15. Roads and footways

Mellows Close to Manor Rise footpath – holding item
Mellows Close yellow lines – holding item
Bus shelter for Lincoln bound travellers at the bus stop in Fiskerton – holding item
Meadow Close Road Surface – update from LCC

16. Field Footpaths and Bridleways

Reepham /Greetwell PF 131: Delayed works: holding item
Note: wooden bridge rotten hand rail on the footpath between the airfield and the field footpath has been replaced

17. Conservation area

Village Green – project update, litter bin & noticeboard update, reconsider removal of tree

18. Amenity areas

Play Area inspections – internal, damage to slide walkway

19. Trees/vegetation

20. Business for next agenda:

Revised Standing Orders
Revised Financial Regulations

21. Date of next meeting:

Tuesday 24th June 2025, 7.30pm, Methodist Chapel

Mrs Michelle Vail, Parish Clerk/RFO 8 May 2025