

Minutes of the Meeting of Reepham Parish Council held on Tuesday 30 July 2024 at 7.30pm in Reepham Methodist Chapel

Present: Cllrs D Perkins (Chairman), A Brammer, B Wharton, N Ward, D Davies, H Gee, C Wilson, Mrs M Vail (Clerk).

Meeting started at 7.30pm.

Matters raised by members of the public: No members of the public in attendance.

1. Apologies:

Cllr M Doughty, Cllr J Oxby, D/Cllr M Palmer, D/Cllr T Bridgwood, D/Cllr C Darcel.

2. Declarations of Interest: None.

3. Minutes of Meeting held on 25 June 2024:

At the proposal by Cllr D Davies, seconded by Cllr A Brammer, it was **RESOLVED** that the minutes be accepted.

4. Clerk's Report:

WLDC feedback on defibrillator at school, approve costs: WLDC have assessed the defibrillator, and loaned a battery/pads with the same expiry date. A first aid kit has been put into the cabinet. They will accept a new defibrillator at this site into their Defibrillator Maintenance Scheme for an annual fee of £106.00 inc VAT. They recommend ascertaining who manages this defibrillator on The Circuit so its guardianship can be transferred to WLDC upon it joining the Maintenance Scheme.

At the proposal by Cllr D Davies, seconded by Cllr A Brammer, it was **RESOLVED** to approve £106.00 inc VAT to join WLDC's Defib Maintenance Scheme, and to investigate who currently manages it on the Circuit. **Action: Clerk**

Revised Financial Regulations: Some errors have been spotted in the new Model document. There will be a delay in the issue of the new document to allow NALC to carry out the corrections.

Clerk's AL w/c 26 August and w/c 2 September 2024: Noted.

5. Correspondence:

To note:

Police statistics for June 2024: Noted.

LCC - major improvements to Hawthorn Road (pedestrian and cycling facilities): Noted. The road will be closed until September.

Police: PC engagement session, 16th July 2024: A recording of the session has been circulated. Cllr D Davies had attended, and he gave an overview of the important points to come out of the session.

6. Financial matters

a) Presentation of Accounts for Payment (July/August):

M Vail – July salary	£ 238.21
PAYE – July	£ 59.60
M Vail – Aug salary	£ 238.21
PAYE – Aug	£ 59.60
Sage payroll, July	£ 12.00 (inc. £2.00 VAT)
Sage payroll, Aug	£ 12.00 (inc. £2.00 VAT)
Glendale 0333	£385.57 (inc. £63.77 VAT)
M Pope Building Ltd – Green Project	£ 5318.90 (inc.£886.48)

TOTAL £6324.09 (inc. £954.25 VAT)

Cllr A Brammer provided an explanation of the invoice from M Pope.
At the proposal by Cllr A Brammer, seconded by Cllr C Wilson, it was **RESOLVED** that the abovementioned accounts be paid. **Action: Clerk, Cllr D Perkins, Cllr A Brammer**

b) Agree payment of Glendale's invoices for July and August grass cuts/hedge cutting as they arrive; provided they are as per original quote:

At the proposal by Cllr D Davies, seconded by Cllr H Gee, it was **RESOLVED** unanimously to approve payment of the abovementioned Glendale accounts when due.

Action: Clerk, Cllr D Perkins, Cllr A Brammer

c) Updating bank mandate/online banking:

Cllr H Gee reported that he had tried on three occasions to talk with Barclays bank via the phone. He will now try in person at a branch.

7. Planning Matters

Report from Planning Committee: Nothing to report.

WLDC update on any enforcement action re. Lansdown Villa:

WLDC have advised that, in line with their Local Enforcement Plan, the breach of planning control in relation to the boundary wall is not deemed to unacceptably affect public amenity. Therefore, WLDC have decided not to undertake formal planning enforcement, and the enforcement case has been closed.

Councillors noted that WLDC's full correspondence on this matter appears to be factually incorrect. Further noted that earlier WLDC Planning and Conservation recommendations had found against the wall build, yet their work has been overturned by WLDC Enforcement - this appears to be a wastage of public finances. At the proposal by Cllr B Wharton, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to write to WLDC seeking clarification of the accuracy of the facts as presented in the correspondence. If the facts are confirmed as correct, then the Council to draft a letter to be sent to WLDC's Chief Executive and to MP, Sir Edward Leigh. **Action: Clerk.**

Goods Farm Development: Nothing to report

Neighbourhood Plan Steering Group: update, finances, website, hearing on Wed. 25th Sept. 2024 at R&CW Village Hall: appoint attendee:

The Inspector tends to hold a Hearing for approx. 1 in 20 cases. Two attendees are required from the parish council, and two from the NP Steering Group.

At the proposal by Cllr D Davies, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to appoint Cllr B Wharton and Cllr C Wilson to attend the Hearing.

Action: Clerk to advise WLDC.

Central Lincs Local Plan – Invite to event on preparing a design code for Central Lincolnshire: appoint attendee: No-one was appointed.

8. Roads and footways

Mellows Close to Manor Rise footpath – holding item

Mellows Close yellow lines – holding item

Bus shelter: Lincoln bound travellers at bus stop, Fiskerton Road– holding item

Hawthorn Road additional speed signs: It was considered that local drivers are becoming accustomed to the new, lower speed limit so this item is no longer needed.

9. Field Footpaths and Bridleways

Reepham /Greetwell PF 131: Delayed works due to weather:

LCC have advised that grass cutting and higher priority footpath works have taken precedence, but they are anticipating an Autumn 2024 date for works to FP131.

A seat on FP 109 (bridleway) is in poor condition. Item for next agenda. **Action: Clerk.**

FP129, Meadows Lane section has not been cleared. **Action: Clerk** to check grass cutting map to see if the contractor cuts this section, and to provide copy to Cllr A Brammer (Note: section has since been cut)

10. Conservation area

Village Green – project update, noticeboard provision:

Phase 1 is complete (seating, grass matrix, posts, ramp all installed).

Phase 2 will focus on information board(s) for history, perhaps to include a QR code for additional follow up information. Anticipated timeline is three months.

A quote is to be obtained. **Action: Cllr A Brammer.**

11. Amenity areas

Play Area inspections – internal:

The play area looks tidy following a recent weed killing treatment.

Approve £70 + VAT for tidy up and weed of play area

Approve expenditure on cable ties for swings, £24.00:

At the proposal by Cllr D Davies, seconded by Cllr C Wilson, it was **RESOLVED** unanimously to approve the above two expenditure items.

Approve 2025 annual play area inspection at £90.25 + £18.05 VAT:

At the proposal by Cllr A Brammer, seconded by Cllr D Davies, it was **RESOLVED** unanimously to approve re-engaging the usual company at the abovementioned price.

Action: Clerk

12. Xmas tree and lights:

At the proposal by Cllr B Wharton, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to continue the tradition of supplying and erecting a Xmas tree this year.

Action: Clerk.

Noted that the spare set of lights had been used in 2023. **Action: Cllr A Brammer** to research obtaining new sets of spare lights.

Noted that the flagstone cover had been broken by a generator and requires attention.

13. Business for next agenda:

Review Xmas tree risk assessments (erecting and dismantling)

14. Date of next meeting: 24th September 2024, 7.30pm, Methodist Chapel

Mrs Michelle Vail, Parish Clerk/RFO 12 August 2024