

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **REEPHAM PARISH COUNCIL**

County area (local councils and parish meetings only): **LINCOLNSHIRE**

Financial year ending 31 March 2024

Prepared by (Name and Role): **MRS MICHELLE VAIL (PARISH CLERK AND RFO)**

Date: **11/04/24)**

	£	£
Balance per bank statements as at 31/3/24:		
Current Account	7,657.3	
Deposit Account	59,031.4	
	<hr/>	66,688.6
Petty cash float (if applicable)		36.7
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
	101022	(100.00)
[add more lines if necessary]		
	<hr/>	(100.00)
Add: any un-banked cash as at 31/3/24		
	-	
	<hr/>	<hr/>
Net balances as at 31/3/24(Box 8)		<u><u>66,625.3</u></u>