

**Minutes of the Meeting of Reepham Parish Council held on  
Tuesday 28 November 2023 at 7.30pm in Reepham Methodist Chapel**

**Present:** Cllrs D Perkins (Chairman), A Brammer, B Wharton, C Wilson, D Davies, J Oxby, H Gee, C/Cllr I Fleetwood, D/Cllr M Palmer, Mrs M Vail (Clerk).  
There were no members of the public.

*Meeting started at 7.30pm.*

**Matters raised by members of the public:** No members of the public in attendance.

1. **Apologies:** Cllr N Ward and D/Cllr T Bridgwood. Cllr M Doughty (apologies picked up after the meeting).
2. **Declarations of Interest:** None.
3. **Minutes of Meeting held on 31 October 2023:**  
With the correction of one spelling error within item 6, at the proposal by Cllr A Brammer, seconded by Cllr D Davies, it was **RESOLVED** that the minutes be accepted, and they were duly signed.
4. **Clerk's Report:**  
**Council-specific email addresses** – Cllr M Doughty is still to confirm his intentions.  
**Leaf sweep requested:** Noted.  
**Star Energy Community Fund 2024:** An application is to be made for grant monies towards a noticeboard for the Green. **Action: Cllr A Brammer** to provide a summary of the project. **Action: Clerk** to submit.  
**Clerk's annual leave** – Noted as being w/c 18<sup>th</sup> Dec and w/c 25<sup>th</sup> Dec. 2023  
**Change of May 2024 meeting date to Wed 15 May:** Noted. Date still to be confirmed by the Methodist Church.
5. **Correspondence:**  
**To note:** Quarterly police update  
**Action Required:**  
**Resident concerns re Kennel Lane SID:** having considered the resident's correspondence, it was noted that although the concerns continue, the Parish Council has limited power to take action itself. **Action: Clerk** to write to LCC.  
**Nettleham Parish Council – Neighbourhood Plan consultation:** Noted.
6. **Financial matters**
  - a) **Presentation of Accounts for Payment (Nov/Dec):**

M Vail – Nov salary (inc. pay award back-pay)	£ 346.21
PAYE – Nov	£ 86.60
M Vail – Dec salary	£ 297.81
PAYE – Dec	£ 59.60
Homeworking Allowance, Oct – Dec	£ 15.00
M Vail, reimburse Xmas event sweets	£ 40.95
Sage payroll, Nov	£ 9.60 (inc. £1.60 VAT)
Sage payroll, Dec	£ 9.60 (inc. £1.60 VAT)
Glendale, Oct grass cutting (Invoice 04271 )	£ 539.10 (inc. £89.84 VAT)
Glendale, Oct hedge cutting	£ 634.73 (inc £105.79 VAT)
W&AC Rose, Xmas tree	£ 252.00 (inc. £42.00)
Alan Brammer, reimburse SID locking bar	£ 10.78 (inc. £ 1.80 VAT)

**TOTAL                                    £ 2301.98 (inc. £ 242.63 VAT)**

At the proposal by Cllr J Oxby, seconded by Cllr A Brammer, it was **RESOLVED** that these accounts be paid. **Action: Clerk, Cllr D Perkins.**

- b) **National Pay Award - £1.00ph increase:** Noted.
- c) **Quote to twice-yearly clean of the Kennel Lane/High Street bus shelter:**  
A quote of £45.00 per visit was noted; and not accepted as it was deemed too expensive. C/Cllr I Fleetwood offered to clean the shelter. **Action: Clerk**
- d) **Updating bank mandate:** The Parish Clerk and Cllr D Perkins, as existing signatories, have completed the required paperwork for adding Cllr H Gee onto the bank mandate. Cllr H Gee is to visit the bank to complete the process.
- e) **Approve financial risk assessment:** Cllr A Brammer advised that amendments could be made. **Action: Cllr A Brammer** to provide an amended version for consideration at a future meeting.

## 7. Planning Matters

### Report from Planning Committee:

#### Application updates:

147238: 16 Fiskerton Road – granted with time restrictions

147321: 21 Fiskerton Road - granted with time restrictions

147466: Land South of Wragby Road East, North Greetwell: approval of reserved matters to erect 3no. dwellings considering access, appearance, landscaping, layout and scale, following outline permission 141813 granted on 07 December 2020. – There has been no movement on this application to date.

**147284: Lawris Cottage:** an extension to the time period has been applied for, with a suggested date of 22<sup>nd</sup> December 2023.

**Goods Farm Development:** Nothing to report.

#### **147131: Construction/operation of Battery Energy Storage System: Land south of Barfield Lane Reepham: any further updates:**

All the information that has been submitted to WLDC reflects the comments of D/Cllr T Bridgwood. The Fire Service has sent a response to WLDC which appears to expand on previous comments; and raises queries rather than giving answers. A further Parish Council response will be submitted to WLDC in support of the comments of the Fire Service. **Action: Clerk**

#### **147422: change of use of land as an extension to the residential curtilage and the erection of a timber fence. 58 Fiskerton Road Reepham:**

Consideration was given to where hedging should be aligned; and that the original boundary should be observed. All were agreed that the planting regime as originally approved is what is desired, and for the openness to be retained. At the proposal of Cllr A Brammer, seconded by Cllr D Davies, it was **RESOLVED** to draft a response for the Clerk to submit to WLDC. **Action: Cllr B Wharton, Cllr D Perkins, Clerk**

**Central Lincs Local Plans Team – hosting a consultation on four validation lists (1st Nov 2023 - 13th Dec 2023):** Noted.

**Central Lincs Planning Obligations SPD and update to Energy Statement Template and Guidance:** Noted.

**Neighbourhood Plan Steering Group:** Nothing to report.

A query was raised to seek clarification over what enforcement action had been agreed by WLDC, but which had not been enforced, in respect of a high wall at a local property. **Action: Clerk** to ask WLDC.

## 8. Roads and footways

**Mellows Close to Manor Rise footpath** – holding item

**Mellows Close yellow lines** – holding item

**Meadows Lane** – holding item

**LCC updates on:**

**Bus shelter for Lincoln bound travellers at bus stop on Fiskerton Road:**

LCC have advised that a shelter at the existing stop is not possible due to lack of room. However, subject to approval from Lincs Road Safety Partnership and LCC's Street Works team, it may be possible to locate a shelter (and relocate the stop) to the nearby verge adjacent to Meadow Close. **Action: Clerk**

**Footpath Condition (Fiskerton Road):** The remedial work's job order has been issued, and C/Cllr I Fleetwood advised that it appears on the works schedule.

**Overhanging Vegetation (Fiskerton Road):** LCC have advised that the resident has been approached and will address the overhanging vegetation.

**Additional signage for Fiskerton Road (people in road warning):** LCC have advised that it will not be installing additional signage. The placement of advanced bend warning signs is governed by requirements as laid out in the Traffic Signs Manual and there is no requirement to sign or line such locations unless LCC considers there is a significant safety issue.

**Action: Clerk** to update interested residents.

Noted that TRO requests have been submitted to C/Cllr I Fleetwood for a speed reduction from 40mph to 30mph from Village Hall towards Kennel Lane; and for a 20mph zone outside the school

Concerns were then raised regarding some drivers who carry out a U turn-type manoeuvre at the Hawthorn Road/bypass junction to avoid having to drive to the roundabout. **Action: C/Cllr I Fleetwood** to raise this matter. **Action: Clerk** to write to LCC and the police.

#### **9. Field Footpaths and Bridleways**

**Reepham /Greetwell PF 131: relocate PC noticeboard:** Item deferred.

**Footpath between Fiskerton Road and Meadow Close** – LCC continue to investigate.

**Footpath to airfield – footbridge has rotten handrails:** LCC have inspected, and the handrails are solid although rotting. They will raise a jobs order late-winter.

#### **10. Conservation area**

**Village Green Project:** Item deferred to the January 2024 meeting. A request for seating made of recycled materials was made, and noted that quotes differed greatly despite all being based on the same specification.

#### **11. Amenity areas**

**Play Area inspections – internal:** Nothing to report.

**Jubilee tree** – The tree has now been planted on school grounds.

**12. Xmas planning:** A draft risk assessment for installation of the Xmas tree has been circulated: **Action: Cllr A Brammer** to add in additional elements.

**13. Business for next agenda:** Grass cutting/hedge and weed treatment quotes

**14. Date of next meeting:** 30<sup>th</sup> January 2024 at 7.30pm in the Methodist Chapel

*Meeting ended at 8.17pm.*

Mrs Michelle Vail, Parish Clerk/RFO 6 December 2023