



Consultation Statement

June 2023





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1 Introduction

Over the past 6 years a great amount of work has been carried out to fully understand how Reepham has developed through the past to become where we all enjoy living today. Much work has also been carried out to understand the Parish as it is today and how the parishioners would like to see it develop in the future. All of this work has culminated into the Neighbourhood Development Plan and has been updated through public consultations of various forms.

2 Purpose of this Statement

The Neighbourhood Plan Regulations require that, when a Neighbourhood Plan is submitted for examination, a statement should also be submitted setting out details of those consulted, how they were consulted, the main issues and concerns raised and how these have been considered and, where relevant, addressed in the proposed Plan.

Legal Basis:

Section 15(2) of part 5 of the Neighbourhood Planning Regulations (as amended) 2012 sets out that, a consultation statement should be a document containing the following:

- Details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan;
- Explanation of how they were consulted;
- Summary of the main issues and concerns raised by the persons consulted; and
- Description of how these issues and concerns have been considered and, where relevant, addressed in the proposed NP.

The NP for Reepham will cover the period 2023 until 2043. The NP proposal does not deal with county matters (mineral extraction and waste development), nationally significant infrastructure or any other matters set out in Section 61K of the Town and Country Planning Act 1990.



3 Consultation Statement

This statement outlines the stages which have led to the production of the Reepham NP in terms of consultation with residents, businesses in the parish, stakeholders, and statutory consultees. In addition, this statement will provide a summary of the numerous consultation activities in which residents and stakeholders were able to influence the content of the Plan. The evidence base for the information gathered throughout the process is summarised in this document and either the original documentation is referenced or contained within the appendices.

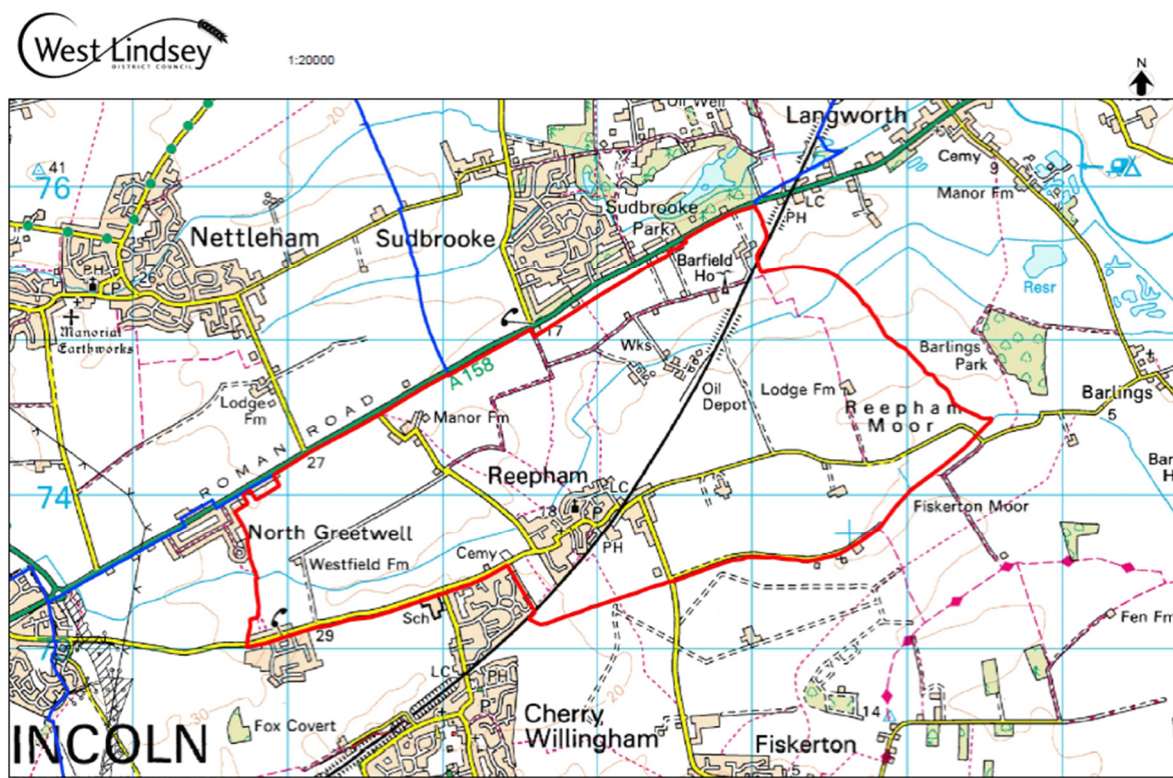
4 Designation of The Neighbourhood Plan

As part of the process, a NP area needs to be designated to allow a scope of work to be produced. The NP area covers the Parish of Reepham with Reepham Parish Council acting as the qualifying body to lead and manage the NP process.

The consultation period ended on the 12th July 2017 and the application was approved by West Lindsey District Council (WLDC) on the 13th 2017. The approved NP designated area is shown in figure 1 and information on the designation can be found in the Designation Statement on West Lindsey District Council’s webpage:

<https://www.west-lindsey.gov.uk/sites/default/files/2022-02/Reepham%20NP%20Designation%20Statement.pdf>

Figure 1: The Neighbourhood Plan Area



Reepham Parish Boundary ———

5 Establishment of a Neighbourhood Plan Steering Group (NPSG)

The Reepham Neighbourhood Plan Steering Group was formed from interested members of the community after advertisement through Parish Council meetings and Reepham News announcements delivered to every dwelling in the Parish. Meetings were held once a month to discuss the formulation of the NP and agree consultation methods to capture the views of the community. All members volunteered their time depending on what they had available to offer. Working groups were set up to explore different aspects of community life and how the NP can bring about community benefits tailored to the aspirations of residents. Meetings switched to online working groups during the COVID-19 restrictions but continued, nonetheless. All members signed up to the agreed and adopted terms of reference.

The Reepham NDP Steering Group has engaged with the Community throughout the plan process, with various types of consultation such as public meetings, events in the Parish Church, surveys, drop-in sessions, a stand outside the Post Office, and regular updates in the monthly Reepham News magazine.

6 Professional support and advice

The Neighbourhood Plan group received direct support from officers at West Lindsey District Council and independent planning consultants. This support was aimed at both guiding and directing the Neighbourhood Plan Steering group.

7 The Consultation Process

The steering group engaged with the whole community in establishing our issues, opportunities, future vision, and our objectives for the next 20 years.

The benefits of involving a wide range of people within the process, included:

- More focus on priorities identified by our community;
- Influencing the provision and sustainability of local services and facilities;
- Enhanced sense of community empowerment;
- An improved local understanding of the planning process; and
- Increased support for our Neighbourhood Plan through the sense of community ownership.

The Neighbourhood Planning process has clear stages in which the steering group consulted directly with the community on aspects of the emerging Neighbourhood Plan, via events, surveys, and presentations. Residents were updated on the process and provided with event reports via flyer delivery, the parishes noticeboards, the dedicated NP website, the District Council website and the Reepham Parish Council website:

<https://reepham.parish.lincolnshire.gov.uk/>

Throughout the process, regular updates and event reports were provided to the Parish Council and published in the council minutes of meetings. Hard copies of produced documents were also made available for interested parties to borrow.

Table 1 identifies the consultation events that were organised by the NPSG throughout the NP development process, along with the dates the event took place, the method of consultation and a summary of the details of the event.

Table 1: List of Engagement Events

Date	Event/Consultation	Outcome	Evidence
1.6.17	Expressions of interest invitation offered through Reepham news	13+ expressions of interest in the Reepham NP Steering Group formed and regular meetings then took place along with ongoing updates in the Reepham News to completion of the plan	Minutes of attendance of first open meeting 19.6.17 Reepham News updates
11.1.2018	Open Public Meeting at Reepham School	Attendance by 65 members of the local community	Summary feedback sheets & A3 Discussion sheets & attendee analysis
19.3.2018 deadline	Questionnaire	Demonstration of community preferences	165 Questionnaire responses and analysis
During Questionnaire process	Post Office tables	Reminder of the need to complete the questionnaires	Prompted improved response and allowed for direct community dialogue
24.5.18-11.6.18	Treasure Trail	Reepham Trail and Questionnaire completed by schoolchildren & their families	Comments included on the trail responses

Date	Event/Consultation	Outcome	Evidence
April/May 2018	Reepham School Children's Project on <i>The future of Reepham</i>	Creative entries submitted and displayed in St Peter & St Paul's Church	Range of views from school age children on their priorities for Reepham over the next 20 years
May 2018	Open Churches Event	Increased dialogue with community	Reepham News advert and photos
13.5.18	Open Meeting at Fox and Hounds pub to encourage community to join the Steering Group & Working Groups	Increased dialogue and engagement with the community and the NP process	Record of attendees and supported attendance figures at Public meeting following week
17.5.18	Open Meeting at Fox and Hounds pub to encourage community to join the Steering Group & Working Groups	Increased dialogue and engagement with the community and the NP process	Record of attendees and supported attendance figures at Public meeting following week
24.5.2018	Open Public Meeting at Reepham School	Display of results of questionnaire & children's project work published also on PC website	Powerpoint produced to feedback analysis of results
June 2018	Call for Sites process began, submission deadline 27.8.2018	35 submitted sites	AECOM report
4th July 2018	Public Meeting – Reepham Parish Church	Presentation to assembled audience. Display of sites submitted	Flyer, powerpoint, attendance data

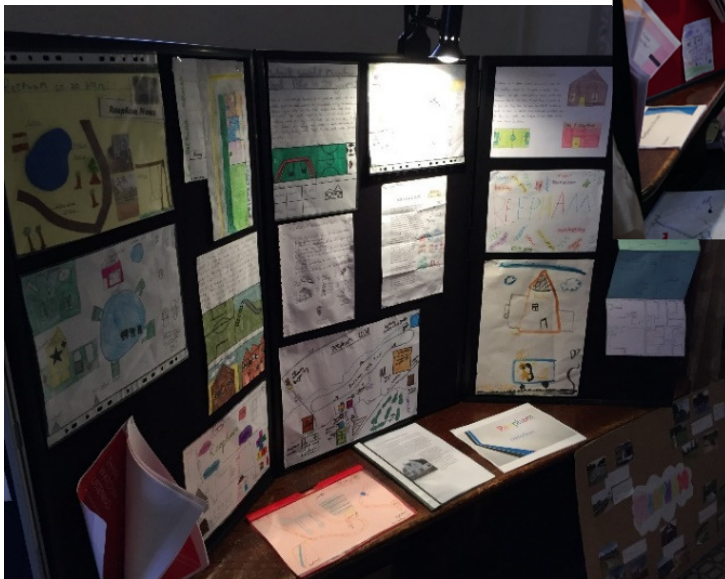
Date	Event/Consultation	Outcome	Evidence
13th July 2018	Public Meeting – Reepham Parish Church	Presentation to assembled audience. Display of sites submitted	Flyer, powerpoint, attendance data
July to September 2018	Questionnaire on Stage 1 of Call for Sites	25 households returned comments on sites	Questionnaire, results analysis
27.7.2018	Feedback/Discussion Session NP Process and Call for Sites	Community attendees	Direct community dialogue documented
14.8.2018	Feedback/Discussion Session NP Process and Call for Sites	Community attendees	Direct community dialogue documented
28.8.2018	Feedback/Discussion Session NP Process and Call for Sites	Community attendees	Direct community dialogue documented
1.12.2018	Drop in session to view site submissions at Parish Church	Community attendees	Advertised in Reepham News Nov 2018
4.7.2019 & 13.7.2019	Engagement regarding community engagement & communication of Call for Sites independent assessment	Community attendees	Advert in Reepham News June/Jul 2019 and meeting attendance. Community outcomes-survey that closed in Sept 2019

Date	Event/Consultation	Outcome	Evidence
March- July 2020	Stage 1 review of call for sites submission was carried out	No meeting possible due to COVID restrictions	Meeting notes, feedback & Reepham News
Dec 2020- Jan 2021	Questionnaire on Stage 2	80 completed returns from members of Reepham Community	Questionnaires and analysis of responses
April 2021	Results announcement in Reepham News- May- Sept updates on progress in Reepham News	Draft plan starting to be written	1700 written pieces of evidence have been collected to date with 7 public meetings and 3 parish wide feedback opportunities
January 2022	Notification that draft plan has been ratified by the Parish Council	Publication of the draft plan on the Parish Council website	Publicity; Reepham news, Parish Council website
14.7.22	Presentation in church to outline draft plan and 8 week consultation period & feedback gathering	Regulation 14 feedback from the community	Attendee location heatmap recorded
14.7.22	Presentation in church to outline draft plan and consultation period & feedback gathering	Regulation 14 feedback from the community	Attendee location heatmap recorded
24.8.22	Drop-in session in church to ask questions and give feedback	Regulation 14 feedback from the community	Direct community dialogue documented



Date	Event/Consultation	Outcome	Evidence
3.9.22	Prop in session to ask questions and give feedback Flower & Produce show	Regulation 14 feedback from the community	Direct community dialogue documented
November 2022	Reepham News notification that consultation period ended & group now editing plan document	Regulation 14 feedback incorporation into the Plan	Direct community dialogue documented
June 2023	Submission of Plan to Parish Council for Regulation 16 approval		

Pictures of consultation events:



Further Information on Community Consultation Events.

The formation of a steering group was advertised in Reepham News in June 2017. 13+ expressions of interest were received which led to formation of the Reepham Neighbourhood Plan Steering Group. Monthly meetings were held following this with the first one being held 31-7-17. See Appendix A for documentation relating to this phase of consultation.

Community consultation events commenced in January 2018 with an open meeting / workshop in Reepham Primary School. This event was advertised through Reepham News and Parish Council notice boards. This is referred to a Public Meeting 1 in this document. 65 residents attended this meeting and contributed ideas for how they would like Reepham to develop over the next 20 years and was well received by the members of the community who attended. An attendance heat map was produced to record the different areas of the village represented at the meeting. See Appendix B for documentation relating to this phase of consultation.

In March 2018 a community questionnaire was delivered to every household in the Parish. 165 of these were completed and returned to the NPSG for analysis. This analysis provided a basis for targeting community benefits to be achieved through the NP. A series of open events were held in April and May in the Parish Church and local pub to encourage dialogue between the community and NPSG. Reepham Primary School carried out a project on The Future of Reepham with creative items displayed in the Parish Church.

In May 2018, the results of the community questionnaire were shared with the community during a public meeting again at Reepham Primary School and the Reepham Trail was launched through the public meeting and the Primary School. This was a treasure hunt style quiz based around Reepham village, designed to encourage young people to engage in thinking about what they liked about the village and also bring in their parents into thinking the same and becoming more aware of the Neighbourhood Plan process. See Appendix C for documentation relating to this phase of consultation.

Between June and August 2018, a call for sites process was held to enable all landowners and local residents to submit sites for future development. Parish stakeholders were also sent the form to ensure anyone who is not based directly in Reepham, but has an interest in the Parish had the chance to submit a site if desired to do so. 35 submissions were received for community comment.

A series of open drop-in events at Reepham Parish Church were held up to the end of 2018 to allow opportunity for residents to talk through the proposed sites and wider NP issues with the NPSG.

Early 2019 saw the commissioning of an independent Site Assessment Report by Aecom. This lengthy process resulted in a final report being issued in April 2019. The resulting report was made available to the community and also submitted to a list of statutory authorities for comments relevant to their particular specialism.

The submitted sites were presented to the community during two public meetings in July 2019. Following this, the information was made available to the community both online and via paper format.

Between July and September 2019 community consultations were held to convey the results of the independent site assessment report and the comments of the statutory authorities. Feedback comment forms were delivered to every Parish household to obtain the views of the community. Feedback meetings were also advertised with the feedback form and held to help answer any questions the community has at this point. Once this information was received, the NPSG commenced a Stage One review to identify sites that were either single windfall sites (not required to be allocated) and also those sites that has significant constraints which would prevent them from being allocated in a NP.

It was at this point that the restrictions of the COVID-19 Pandemic truly set in and affected the way in which public consultations were held and community views obtained.

The results of the Stage One review were shared with the community in July 2020 via an information flyer delivered to every household within the community. This was followed in the Autumn of 2020 by a combined information flyer and feedback form to obtain views from the community of the remaining sites. This was to recognise that the context of each site can change as other sites are taken out of consideration.

The resulting feedback from the community was reviewed by the NPSG (Stage Two) to reach a final shortlist of sites to be assessed for suitability using ALL previously received feedback and comment from the community, statutory authorities (including WLDC) and the independent site assessment report by AECOM.

Following assessment of the final list of potential sites, development allocations were produced and incorporated into the Draft Neighbourhood Plan. In January 2022 the draft plan was submitted to and ratified by Reepham Parish Council. The draft plan was made available online for community review. This was communicated via Reepham News and direct communication channels made available to the community.

In July 2022 a public meeting was held in Reepham Parish Church to present the draft plan and formally commence Regulation 14 Statutory Consultation.

8 Regulation 14 Statutory Consultation

Regulation 14 Statutory Consultation was held between 14th July and 8th September 2022 (8 weeks). This was advertised in Reepham News and by flyer delivery to every household in Reepham Parish. The flyer advertised the public meeting to present the draft plan and explained the process, timings and importance of making a contribution.

Statutory authorities were also consulted within this process, a full list of those consulted can be found in appendix F.

After the closing date of 8th September, the results were collected and tabulated. All comments were reviewed by the NPSG in closed working group sessions and actions identified to update the draft plan where necessary. Clarifications were sought from the relevant parties where necessary.

A table of comments received, and actions taken can be found in appendix F.

Appendix A - Initial advertisement & formation of NPSG

Reepham News – June 2017 – Advertisement of Neighbourhood Plan.

Reepham News – July 2017 – Call for declaration of interest.

Agneda – Meeting nr 1.

Minutes – Meeting nr 1 19th - June 2017.

RNPSG – Terms of reference.

PLAY A PART IN SHAPING REEPHAM'S FUTURE!

The recent consultation over the Goods Farm Development proposals has prompted a wide discussion of how Reepham is likely to change in the coming years. Following on from this, a team within the village have formed and met with the aim of creating a Neighbourhood Development Plan.

This is an invitation for others within the community to join this group. Currently the invitation is to anyone who feels that they can contribute their time, ideas, energy, skills or expertise to a team producing such a plan.

This will allow us, the residents of Reepham, to set out our positive vision and views of how we want our community to develop over the next 20 years- rather than leaving planning decisions to be made without them!

A Neighbourhood Development Plan is a framework, – led and produced by the local community for guiding the future development and growth of our community.

It may contain a vision, aims, planning policies, proposals for improving the area or providing new facilities, or allocation of key sites for specific kinds of development.

Once complete, our plan will be used by the planners at West Lindsey District Council to determine planning applications in Reepham.

If you are interested in playing a part in this or would just like to know more, please contact:-

David World

Tel 01522879328

email David.World@ntlworld.com

A message from our County Councillor

COUNTY COUNCIL ELECTION, MAY 4th 2017

I would like to thank many people for turning out and re-electing me in the recent election. I will continue to represent everybody to the best of my ability and welcome any comments or issues which you might like assistance with.

Kind regards

County Councillor Ian Fleetwood

4 St. Mark's Avenue

Cherry Willingham

Lincoln

LN3 4LX

Telephone : 07921 161113

Email : cllri.fleetwood@lincolnshire.gov.uk

HAVING DIFFICULTY GETTING TO THE DOCTOR'S SURGERIES?

Do you know that for a small charge of around £3.00 from Reepham (based on the driver's mileage so may be a little more if the driver has to travel further) you can be taken by car to and from Nettleham or Cherry Willingham surgeries? The charge is payable to the driver.

When booking an appointment just ask the receptionist to arrange transport for you.

Unfortunately large wheelchairs cannot be conveyed and neither can those who cannot manage to get into or out of a car without assistance, unless someone can accompany them to assist.

This is your village - Take an interest! Be informed! Get involved! Reepham Neighbourhood Development Plan

13th July 2017, the Parish of Reepham was designated as a Neighbourhood Planning area.
Our neighbourhood plan will involve **YOU** in setting the framework for how Reepham develops over the next 20 years. It will allow our community to guide the future development, regeneration and conservation in Reepham. It's focus will be on the sustainable use of land to bring about improvement, new facilities and allocating key sites for specific kinds of development whilst being mindful of their impact on our community. It will deal with a wide range of social, economic and environmental issues (such as housing, employment, heritage and transport).

Progress so far.

June 2017

- Invitation offered through Reepham News for others to join the Neighbourhood Plan Steering group- a working group who will produce the plan.
- application for Neighbourhood plan designation made by Parish Council to West Lindsey
- meeting called to establish a steering group for Reepham NP.
- 7 members and 1 working partner met and agreed a working partnership with and on behalf of the Parish Council who are the authorised body for the plan-making process.
- chair, secretary and treasurer elected

July 2017

- Designation of Reepham Parish as a Neighbourhood planning area
- Meeting called to consider next steps
- 8 members met with 2 representatives from WLDC with 2 observers and 1 working partner and decided on the methods of public involvement and consultation. The programme of meeting dates was decided for the next year. Project plan agreed.
- Working party met to devise questions to find out every resident's view of how Reepham should develop.
- Funding application for the Neighbourhood Plan is to be made by the Parish council.

Next Steps

The next meeting on 21st August will decide the dates and methods of including our community in this process through consultation, questionnaires, community events and newsletters.
Meetings (unless otherwise notified) will take place on the 3rd Monday of each month at Reepham Parish Church commencing at 7:30 pm.

All are welcome to attend, everyone's opinion is valued!

Membership of the steering group is open to new members throughout the preparation and production of the plan, but will have to have a maximum size for effective working!
The planning process up until now has given communities the opportunity to comment or object to applications- the opportunity to say what we DON'T want!
Our Neighbourhood Plan give us the opportunity to say what we DO want for our community so that planners and developers will know what applications are appropriate!

For more information:- Visit our Facebook page: Reepham Neighbourhood Plan
Reepham PC website: <http://parishes.lincolnshire.gov.uk/Reepham/>

**Reepham Neighbourhood Plan
Steering group meeting
Monday 19th June 2017
St Peter & St Pauls Parish Church, Reepham
Time 19:30**

- 1 Attendance, Apologies & Welcome
- 2 General principles and working practices for meetings
 - Steering Group membership
 - Identifying & involving key stakeholders and local partners
 - Frequency of meetings
 - Open nature of meetings
 - Participation in meetings
 - Central Lincolnshire Local Plan – Adopted framework
- 3 Minutes of the last meeting
- 4 Matters arising from the minutes
- 5 Progress since the last meeting
 - Application submission to WLDC
 - Definition of the Neighbourhood Area
 - Presentation to RPC
- 6 Steering group Terms of Reference
 - a) Election of Officers- Chair, Secretary and Treasurer
 - b) Working groups- developing a vision for the future
 - Environment, heritage and design?
 - Community?
 - Economic?
 - Transport and communication?
 - c) Dissemination of information and its frequency-
 - Reporting back to qualifying body,
 - PC website,
 - Parish magazine
 - other options?
- 7 Declaration of interest
- 8 AOB
- 9 Date of next meeting

12/06/17

Reepham Neighbourhood Development Plan
Steering Group Meeting
Monday June 19th 2017 19:30

1. Attendance, Apologies & Welcome

Present:

D World, J Beresford-Robinson, T Boast, M Bradbury, C Wilson, J Smith, K Thoy, S Gee, J Good (observer)

Apologies: Non received

DW gave an outline of the origin of Neighbourhood Plans as offering a way for a community to develop a vision for its future development. A NP gives all members of the community and other stakeholders the opportunity to express their views and needs, and once complete, will become a framework to guide Planners and developers on a way forward.

WLDC will examine whatever plan is devised for the development of Reepham and if it is sound it will be presented to the public in order for the village to accept the plan. This NP will then be considered alongside any additional plans and used to determine the outcome of planning applications submitted. The NP should give a clear framework of policies for planners and will give key stakeholders an opportunity to develop business in the locality in a sustainable way.

Those present introduced themselves to the meeting and gave a brief summary of their interest in being a member of the steering group.

2. General Principles and working practices for meetings

- The principle aim of the Steering Group is to create the NP. The Steering Group has to demonstrate that it is inclusive and represents the interests of the whole community. The gathering of information and the extraction of reasoned solutions together with other sound working practices will be significant in this process.
- The Steering Group will need to identify key stakeholders and local partners and ensure they are involved at key points in the developing of the plan. Some stakeholders were identified as being: Church x2, Primary School, village shop, village pub, landowners, local farmers, businesses and enterprises and any housing associations. Further consideration to be given to identify these and others at an early stage.
- The whole process for developing and presenting the NP will be in the region of 12 – 18 months. To maintain momentum it was agreed meetings would be held monthly.
- All meetings will be fully open to any member of the community to attend. There will be a core steering group to focus on developing the plan, but no member of the community or other stakeholder will be excluded from meetings.
- The Central Lincolnshire Local Plan has now been adopted and will act as our working framework. The information pertaining to Reepham is to be presented at the next NP meeting.

3. Minutes of previous meeting 2/5/17

Agreed by those who attended as a true record.

4. Matters Arising

These to be taken within agenda items

5. Progress since meeting 2/5/17

- JB-R attended the Parish Council meeting (notes used by JB-R have been circulated). The Parish Council were positive and have endorsed the move to start the NP process. The Parish Council have formally notified WLDC of the intention to create a NP – WLDC is now undertaking a public consultation with a decision expected within 8 weeks.
- It was previously agreed that the Neighbourhood area be defined as that area within the Parish boundaries. The plan may wish to draw in aspects of the wider landscape value which are unique to the area. Once completed the policies will cover only the designated area. The plan will be

looking at sustainable development of the community for up to 20 years. This led to discussion as to the importance of representing all residential areas on the steering group – it was decided that those present should be representing the whole village and at this early stage it was necessary but not essential to continue to seek representation -particularly from the unrepresented outlying areas of the Parish.

- Discussion regarding the impartiality of individual steering group members ensued: although the steering group must remain impartial, it is anticipated that individual members will express their opinions. This emphasised the need for a declaration of interest and a membership that was representative of the entire community– this was endorsed.

6. Steering Group Terms of Reference

- The TOR previously circulated were considered and amendments made as follows:
 - A maximum membership of 20 members. It was agreed that if at specific points in the process a particular skill set was required members could be co-opted.
 - Meetings would be held monthly, the 3rd Monday in the month when possible and in the Parish Church.
 - Seven clear days notice of meetings to be given.
 - A minimum of 5 members to be present where matters for a decision are to be taken.
 - The steering group may establish working groups made up of partners from the community and key stakeholders to aid them in NP related work.
- Election of Officers: The following were proposed by CW and seconded by MB, unanimously accepted
 - Chair – David World
 - Treasurer – Jo Beresford-Robinson
 - Secretary – Sheryll Gee
- Working Groups
The need for the early identification of working groups to ensure that all members of our community and stakeholders have their interests represented and to determine the initial consultations were discussed. How best to ensure the interests of young people are represented was discussed.
- Information to be disseminated as follows:
 - Report back monthly to Parish Council (DW to liaise).
 - Publish meeting notes, TOR etc on Parish Website, to put information into Reepham News on a regular basis, to put information onto Neighbour Next Door website (MB to facilitate).
 - Publish information on Parish notice boards.

7. Declaration of Interest

A form will be available at the next meeting for members to complete.

8. Any Other Business

- Time-line needs to be established. JB-R to liaise with WLDC re this for their template.
- Community questionnaire needs to be drafted. SG to commence this.
- Advice required from WLDC re putting a funding bid together
- DW to send link to members for the NP roadmap guide and the WLDC adopted Local Plan.
- Census Data / Neighbourhood Statistics date to be collated. This could be available from The Research Observatory in Lincoln.

Next Meeting: Monday 31/7/17 7.30pm, Parish Church

Reepham Parish Neighbourhood Development Plan

Steering Group Terms of Reference

1. Purpose

a. The main purpose of the Reepham Steering Group is to oversee the preparation of the Neighbourhood Plan for Reepham in order that this will then progress to Independent Examination and a successful community referendum and ultimately be adopted by West Lindsey District Council to become planning policy.

b. The Steering Group will engage the local community to ensure that the Plan is truly representative of the ambitions of Reepham. The Group will maximise support for the approach taken in the Neighbourhood Plan by ensuring high levels of community engagement throughout the plan-making process.

2. Principles

a. That the Steering Group will undertake the process in a democratic, transparent and fair fashion, encouraging widespread participation and giving equal consideration to opinions and ideas from all members of the community

b. All decisions made shall be fully evidenced and supported through consultation with the local community.

3. Roles and Responsibilities: In order to achieve this, the Steering Group will carry out the following roles:

- Be accountable for steering and providing strategic management of the Neighbourhood Plan for Reepham;
- Produce, monitor and update a project timetable;
- Produce a consultation and engagement strategy, showing how the public will be involved throughout the process;
- Regularly report back to the Parish Council for endorsement of decisions taken;
- To undertake analysis and evidence gathering to support the plan production process;
- Actively support and promote the preparation of the Reepham Neighbourhood Development Plan throughout the duration of the project;
- Identify sources of funding;
- Liaise with relevant authorities and organisations to make the plan as effective as possible.

- Gather data from a wide range of sources to ensure that the conclusions reached are fully evidenced and that the aspirations and issues of all residents are understood
- Consult as widely and thoroughly as is possible to ensure that the draft and final NDP is representative of the views of residents
- Agree, subject to ratification by the Parish Council, a final submission version of the Reepham Neighbourhood Development Plan;

4. Membership

a. 3.1 The Steering Group will be made up of a cross-section of volunteers from the community, including Parish Councillors. Effort will be made to seek representation from under-represented sections of the community.

b. 3.2 Membership of the Steering Group will be open to the public indefinitely, up to a maximum of 20 members

5. Decision Making

a. The Steering Group has full delegated authority from the Parish Council to deliver its plan making functions up to and including publication of the Consultation Draft Plan]. The Group will report monthly to the Parish Council setting out progress on its work. The Parish Council will approve the Submission Draft Neighbourhood Development Plan prior to publication for consultation and independent examination.

b. The plan-making process remains the responsibility of the Parish Council as the qualifying body. All publications, consultation and community engagement exercises will be undertaken by or on behalf of the Parish Council with appropriate recognition of the Parish Council's position given in all communications associated with the project.

6. Meetings

a. Steering Group meetings will take place monthly.

b. Where possible, all meetings should be held within the Parish Church. The dates of future meetings will be made publicly available via the Reepham Parish website.

c. The Steering Group will elect a Chair, Treasurer and Secretary from its membership to remain in those positions until the project is completed. If these positions should become vacant, the Group will elect an alternate.

d. The Secretary shall keep a record of meetings and circulate notes to Steering Group members and the Parish Council in a timely fashion. Minutes shall be made publicly available on the Reepham Parish website.

e. At least 7 clear days' notice of meetings shall be sent to members via email.

f. Decisions made by the Steering Group should normally be by consensus at Steering Group meetings. Where a vote is required each member shall have one vote. A minimum of 50% of members shall be present where matters are presented for decisions to be taken. A simple majority vote will be required to support any motion. The Chairman shall have one casting vote.

7. Working Groups

- a. The Steering Group may establish working groups, made up of partners from the community and key stakeholders to aid them in any Neighbourhood Plan related work.
- b. Each working group should have a lead person from the Steering Group.
- c. Members of the community will be encouraged to participate in the process at all stages.

8. Finance

- a. All grants and funding will be applied for and held by the Parish Council, who will ring-fence the funds for Neighbourhood Development Plan work.
- b. The Steering Group will notify the Parish Council, advising them of any planned expenditure before it is incurred.
- c. Steering Group members and volunteers from any working groups may claim back any previously agreed expenditure incurred during any Neighbourhood Plan related work.

9. Conduct

- a. It is expected that all Steering Group members abide by the principles and practice of the Parish Council Code of Conduct including declarations of interest.
- b. Whilst Members as individuals will be accountable to their parent organizations, the Steering Group as a whole is accountable to the wider community for ensuring that the Plan reflects their collective expectations.
- c. The Steering Group will achieve this through applying the following principles:
 - i. Be clear and open when their individual roles or interests are in conflict;
 - ii. Treat everyone with dignity, courtesy and respect regardless of their age, gender, sexual orientation, ethnicity, or religion and belief; and
 - iii. Actively promote equality of access and opportunity.

10. Changes to the Terms of Reference

a. This constitution may be amended with the support of at least (two-thirds) of the current membership at a Steering Group Meeting and with the approval of the parish or town council.

11. Dissolution

a. The Steering Group will be dissolved once its objectives have been attained and/or when at least two- thirds of its members and the parish or town council, consider its services are no longer required.

b. The Steering Group will then dispose of any remaining funds held in accordance with any conditions imposed by the grant funders and in the best interests of Reepham Parish.

Appendix B - Public meeting 1 - Community Open Forum

Reepham News - Advertisement of event.

Poster - Advertisement of event. (Parish Council Notice boards.)

Flyer - Delivered to every household in Reepham Parish.

Presentation - Delivered at start of meeting by Chairman.



OPEN PUBLIC MEETING

Doors open 7pm-9pm on 11th January 2018

Reepham Primary School

What will life be like in Reepham in 20 years time?

This is your invitation to shape a sustainable future for Reepham. All areas around Reepham are changing and growing. Reepham will not be an exception. What do you want to preserve and what should change about Reepham Parish?

With no Neighbourhood plan in place, development will still happen but with landowners, deciding which areas to develop and decisions made using National and county-wide priorities and criteria- possibly at the expense of many of the things we love about Reepham Parish.

This is your opportunity to influence, right at the beginning, a really important plan for Reepham Parish. Come with your ideas, meet the group who are putting the Neighbourhood Plan together on your behalf and tell us what is important to you.

Your involvement at this meeting will contribute to the creation of a questionnaire that is in its final stages of development. Shortly after it will then be presented to all the residents in our community. We need a clear message of what the people living in Reepham Parish value so we can be successful with our Neighbourhood Plan.





OPEN PUBLIC MEETING

Doors open 7pm-9pm on 11th January 2018

Reepham Primary School

What will life in Reepham be like in 20 years time?

7pm	Welcome and introduction
7.15-8.15pm	Discussion and ideas for the future of Reepham
8.15-8.30pm	Refreshments
8.30-9pm	Summary of key ideas and next steps

Come along and help shape the future of Reepham



OPEN PUBLIC MEETING

Doors open 7pm-9pm on 11th January 2018

Reepham Primary School

What will life in Reepham be like in 20 years time?

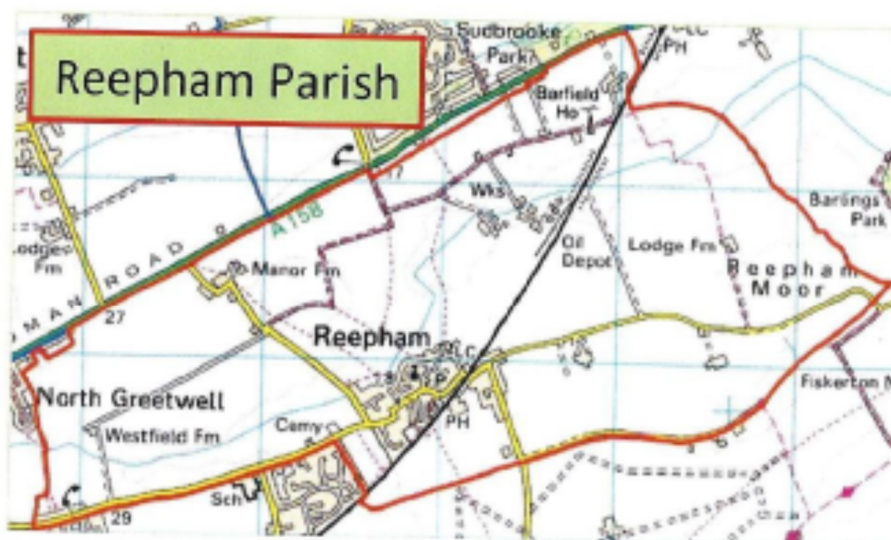
This is your invitation to shape a sustainable future for Reepham Parish. All villages around Reepham are changing and growing. Reepham will not be an exception. What do **you** want to preserve and what should change about Reepham Parish?

The Neighbourhood Plan that will be created is about so much more than housing development. It is also about creating a plan to prioritise the use of land around us so we take account of things that are important to our community - like history, open space, the environment and the unique character of Reepham Parish.

In autumn 2018 every person on the Electoral Roll in Reepham Parish will be asked to vote for the Neighbourhood Plan which will reflect your views, and if successful, the plan will be used in consideration for all planning proposals for the next 20 years.

With no plan in place, development will still happen but with landowners deciding which areas to develop and decisions made using National and county-wide priorities and criteria- possibly at the expense of many of the things we love about Reepham.





This is your invitation to influence, right at the beginning, a really important plan for Reepham Parish. Come with your ideas, meet the residents group who are putting the plan together on your behalf and tell us what is important to you.

Your involvement at this meeting will contribute to the creation of a questionnaire that is in its final stages of development. Shortly after it will then be presented to all the residents in our community. We need a clear message of what the people living in Reepham Parish value so we can be successful with our Neighbourhood Plan.



Reepham Neighbourhood Plan



@ReephamNP



ReephamNDP@gmail.com

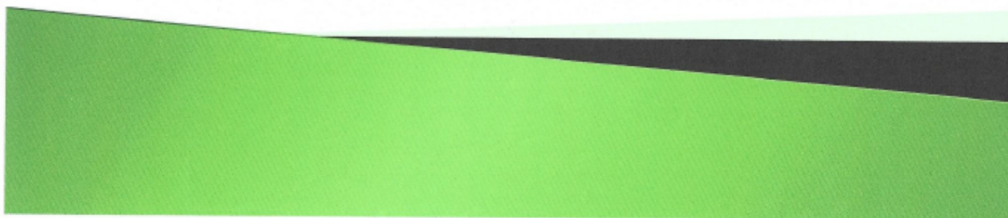




Reepham Neighbourhood Plan

An Overview
Tim Rideout

Chair – Reepham Neighbourhood Plan Steering Group



Our purpose



- ▶ To create a document on behalf of the Parish Council, which:
 - Establishes a vision for the future;
 - Is led by the local community;
 - Incorporates the views and needs of all stakeholders;
 - Establishes policies that decide the future use of land; and
 - Needs the support of the majority of the community demonstrated via a referendum

- ▶ This process and plan is distinct from the Good's Farmyard development





Approach and phases



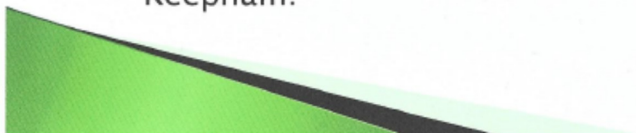
- ▶ We are taking a coherent, managed approach
- ▶ Phases of development:
 - Phase 0: create the right environment and arrangements;
 - Phase 1: create and implement an initial engagement & consultation strategy, including initial questionnaire – **by Easter 2018**;
 - Phase 2: evidence base building, evaluation, pulling the plan together ahead of submission of a Final draft – **by Easter 2018**;
 - Phase 3: submission to WLDC and subsequent referendum – **by late summer 2018**; and
 - Phase 4: Results and audit of the process – **by Christmas 2018**.



Next steps



- ▶ Tonight's first public meeting:
 - What do you want to preserve and what should change about Reepham Parish?
 - An opportunity to influence, right at the beginning, a really important plan for Reepham Parish.
- ▶ Detailed questionnaire:
 - To be informed by tonight's public meeting; and
 - Issued to every household shortly afterwards.
- ▶ Further engagement events to take place
 - How else can we engage with those who live and work in Reepham?



Appendix C - Community Questionnaire (Public meeting 2)

Reepham News - Notification & explanation of the questionnaire

Questionnaire front cover & 1st page

Business questionnaire front cover

Poster - Public meeting 2 – Questionnaire results

Flyer - Public meeting 2- Questionnaire results

Reepham News - Public meeting 2 - Questionnaire results

Presentation - Questionnaire results as used in public meeting 2
Reepham Trail front cover



The Neighbourhood Questionnaire

At the time of reading this, the Neighbourhood questionnaire may have already been delivered to you, or will be about to be delivered. We would ask that they are returned by Monday 19th March.

What is it for?

Its purpose is to seek your views on a range of issues relating to change within our village. It aims to determine what is important to you when considering how our village develops over the next 20 years.

Why is it important?

The views that you express in the questionnaire will form the structure of the neighbourhood plan.

This will include the use of land for building, the needs of our community facilities, open space, heritage and the local economy.

The neighbourhood plan will become part of future planning framework that will be used to examine all future planning applications in our village.

What is my role in it all?

Completing and returning the questionnaire is most important. Everyone's views matter and all are equally as important!

What if I need help completing or returning the questionnaire?

Members of the steering group will make themselves available to help you record your views on the questionnaire if you need help with this. Contact details will be supplied with the questionnaire. There are collection boxes available at the Post Office, School and Fox & Hounds Public House. If you are unable to return them to these points, call the number provided and someone will call and collect it from you.

Help us to make your voice heard





YOUR opinion counts!
Please complete this
Neighbourhood Plan Survey
and return it by
Monday 19th March
2018

Please return your completed questionnaire to a return box located
at

Our Local Store / Post Office
The Fox & Hounds Pub
Reepham Primary School

Thank you



Residents' Questionnaire

Dear Resident of Reepham Parish

We hope by now you have heard of the **Neighbourhood Plan** for Reepham Parish, which was launched on 13th July 2017. The Neighbourhood Plan is being drawn up by residents working with your Parish Councillors. We want **everyone** to have their say.

The focus of the **Neighbourhood Plan** is **housing and future development for the Parish**. The Central Lincolnshire Local Plan has been developed, stating a growth of 55 houses over the next 20 years should take place in Reepham. This survey gives you a chance to give your views on village issues. The Plan will help to guide any future development in the Parish, as well as helping us **improve the village for the future**. The Plan has no connection with any planning application currently being considered by WLDC.

The next stage of the **consultation process** with residents is the questionnaire and face to face meetings.

This questionnaire has evolved from work within the steering group and the public meeting held in January 2018. Please fill in the questionnaire and return it to reflect **your views and suggestions**. A focus group may be undertaken.

If there are issues you **feel strongly** about which are not included in the questionnaire, there is space at the end of the questionnaire to mention these.

We are distributing one paper copy of the questionnaire per household and we hope everyone will complete it.

Please **return** your completed questionnaire to The Village Store / Post Office, The Fox & Hounds Pub Reepham Primary School. If you are unable to return your questionnaire, call Sheryll Gee on Tel: 851733 or 07891 584 926 and she will be happy to collect.

Please return your completed questionnaire by Monday 19th March 2018

THREE FABULOUS PRIZES TO BE WON

All completed questionnaires received by 19th March 2018 will be entered into a prize draw with the chance to win...

£100 CASH

A BOTTLE OF CHAMPAGNE

MEAL FOR TWO AT THE FOX & HOUNDS PUB

SEE BACK PAGE FOR DETAILS



Business' Questionnaire

One essential part of the Plan is the understanding of the contribution that local businesses make to the local economy. It is essential that the plan preserves those features that make your businesses successful and plan for change that will promote wider success.

The more information you are able to give us, the more likely we are to achieve this in Reepham.

1 About your business		
	Yes	No
I operate a business in Reepham	<input type="radio"/>	<input type="radio"/>
I operate a business from my home in Reepham	<input type="radio"/>	<input type="radio"/>
I operate a business from premises in Reepham	<input type="radio"/>	<input type="radio"/>
I own land in Reepham	<input type="radio"/>	<input type="radio"/>
Name or type of business:		
Address of business or location of land (optional)		

2 The contribution that Reepham makes to the local economy. What we need to preserve:	
2a	What benefits do you perceive in operating your business from Reepham?



OPEN PUBLIC MEETING

7-9pm Thursday 24th May 2018

Reepham Primary School

Questionnaire Results Review

- 7-7.15pm Welcome and Introductions
- 7.15pm Children's Future Reepham Competition review
- 7.35pm Reepham Trail Activity Introduction
- 7.45pm Results and discussion of recent Questionnaire
- 8.30-9pm Summary of key results and next steps

Refreshments will be available through the evening

(Times may vary slightly)

Come along and help shape the future of Reepham



PUBLIC OPEN MEETING

7pm-9pm on 24th May 2018

Reepham Primary School
(Not as previously advertised)

**Community Feedback on the findings of the
Neighbourhood questionnaire**

Many thanks to all of you who gave your time to complete the Neighbourhood questionnaire. This will add to the views and ideas that have already been communicated and will be used to create a draft plan for future change in Reepham.

Because this involves so much more than just counting responses, more time is going to be needed so that findings and conclusions from questionnaire results can be fed back to our community. Because of this we have revised our plans for this meeting.

Children from Reepham Primary school have contributed their ideas to the Neighbourhood plan through a project that they have recently undertaken. This work will be on display for you to view on this occasion.

Our aim is to produce a plan that is truly representative of the views of *all* those who value the village in which we all live.





Can You Solve the Reepham Trail?

A fun activity for children with a prize!

24th May – 11th June 2018

(Time extended from that previously advertised)

Children of all ages, other young people with their parents are encouraged to participate and explore the village of Reepham. The May bank Holiday period is an opportunity to get out and discover more about the extent of Reepham village and what it has to offer. What do the children of our parish think about our neighbourhood? There are a few questions on the trail sheet where they can express their views.

Entry forms can be collected from the School and the Post Office. If you have solved the trail and completed the questions then please return to the Post Office (green box) by the 11th June where you can collect your prize.

Remember that Neighbourhood Plan steering group meetings take place on the 3rd Monday of each month. All are welcome to attend/observe.



Reepham Neighbourhood Plan



@ReephamNP



ReephamNDP@gmail.com



PUBLIC OPEN MEETING

7pm-9pm on 24th May 2018

Reepham Primary School

(Not as previously advertised in Reepham News)

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All are welcome to attend/observe.

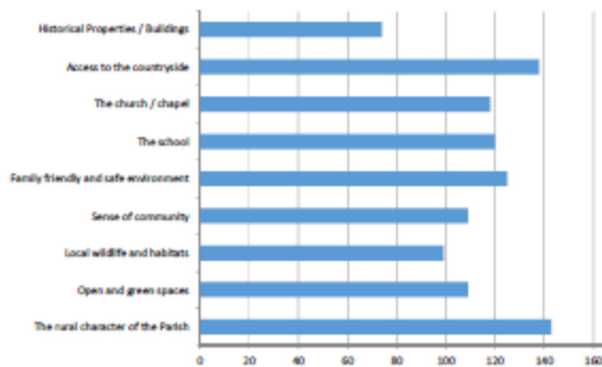




Neighbourhood Questionnaire Responses and conclusions



Q1 What do you feel are the strengths or positive features of our Village and Parish? Please tick all the things you value.



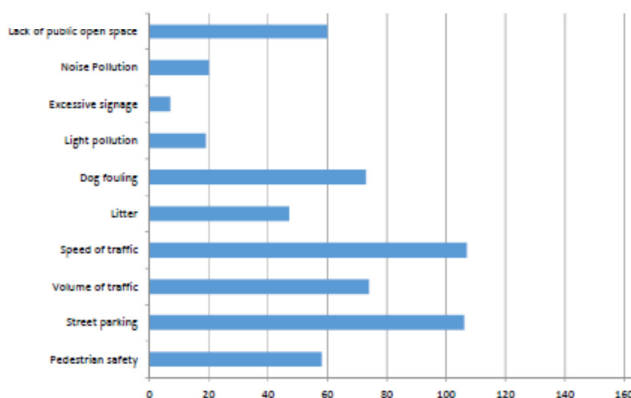
- Priority order**
- 1 Rural character (87%)
 - 2 Access to the countryside (84%)
 - 3 Family friendly and safe (76%)
 - 4 The school (73%)
 - 5 Church/chapel (72%)
 - 6 Open/green spaces/Sense of community (66%)
 - Wildlife & habitat (60%)
 - 9 Historic Reepham (45%)
- Having the Shop / PO / Pub*
Friendly / safe environment
The size of the village feels appropriate
Ease of access to Lincoln / facilities
Regular / good bus service



The Neighbourhood Plan should aim to preserve and promote those aspects of the village that have been agreed by Reepham residents as being positive features of the village.



Q2 What do you feel are the weaknesses or negative features of our community? Please tick all the things that concern you.



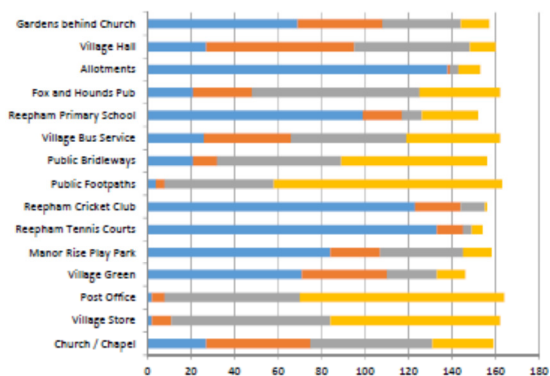
- Priority order
- 1 Speed of traffic (65%)
 - 2 Street parking (64%)
 - 3 Volume of traffic (45%)
 - 4 Dog fouling (44%)
 - 5 Pedestrian safety (35%)
 - 6 Litter (28%)
 - 7 Noise pollution (12%)
 - 8 Light pollution (11%)
 - 9 Excessive signage
- Lack of open spaces/green space/play areas*
The condition of roads/footpaths
(need additional footpaths on both side of High Street)
More street lighting needed at night
General inconsiderate parking on verges / footpaths
Public transport option too limited or expensive
Need more planting in open spaces
Hawthorn Road Junction dangerous
Hawthorn Road area feels isolated



Future plans for change should address concerns about the speed and volume of existing traffic, pedestrian safety and street parking in our village. The lack of Public open space for play is identified.



Q3 Do you use the following existing Parish amenities?



Amenities used by the majority of respondents sometimes or often

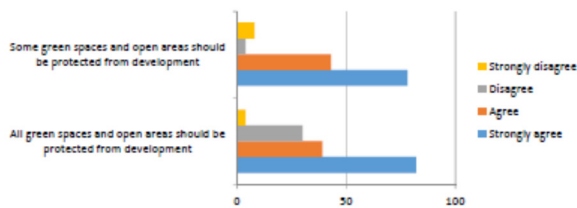
1. Post office (95%)
2. Footpaths (94%)
3. Village shop (91%)
4. Bridleways (76%)
5. Fox & Hounds (69%)
6. Bus service (58%)
7. Church Chapel (51%)



Planning for change within our village must sustain and promote these amenities and ensure access to them.

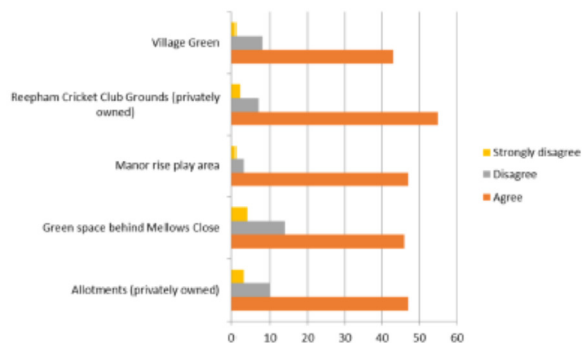


Q4 Thinking about our green spaces and open areas, please respond to the following statements.



- Paddocks,
- School playing field,
- Area around village hall,
- All footpaths,
- Fiskerton Road field / roman field,
- Green area at Hawthorn Road / Kennel Lane junction,
- Conservation area,
- Current green wedge,

If you agreed or strongly agreed with 'b' above, please tell us Which you feel should be protected:





There is support from a significant majority of respondents to actively protect areas that are considered important in sustaining the character of the village.



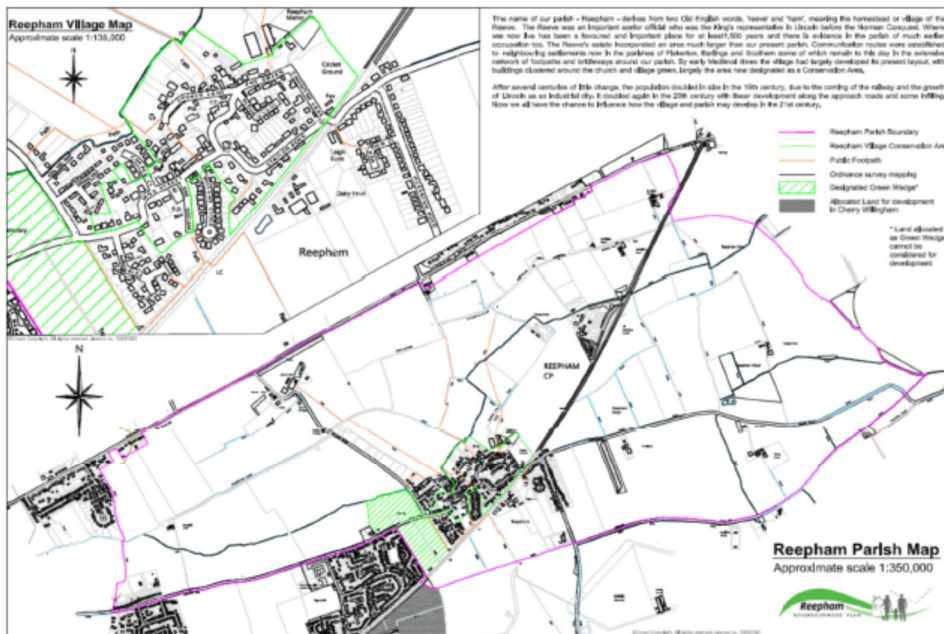
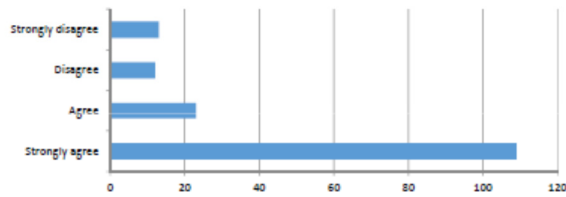
Q5 Please inform us what you think any future additional public open space could be used for:

Open area for families to use/for picnics/space to play/outdoor activities (32)
For games / ball games / football (30),
Community/village activities (8),
For peace/quiet/natural space (8),
Should be able to use school field/cricket field (5),
Fenced area for dog walking/training (5),
Have a proper village green (1)



Q6 There is a limited amount of “Green Wedge” land designated to separate the village of Reepham from neighbouring villages to maintain its identity.
 The local Plan shows that development has been allocated to land directly adjoining Reepham Parish boundary that will form part of Cherry Willingham- (see map for reference – Green Wedges highlighted)

How much do you agree that additional Green Wedge land is needed to maintain the discrete identity of our village?

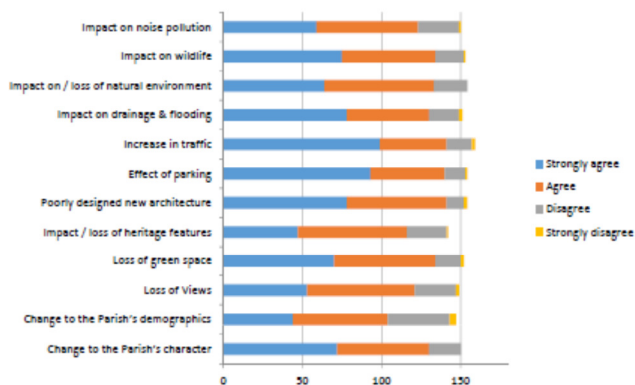




80% of all respondents identify the need to establish additional areas of green wedge in order to maintain the discrete identity of Reepham. This should be promoted by the Neighbourhood Plan



Q8 In terms of People, Environment & Conservation how much do you agree that the following are concerns with any future development plans for Reepham?



Priority responses

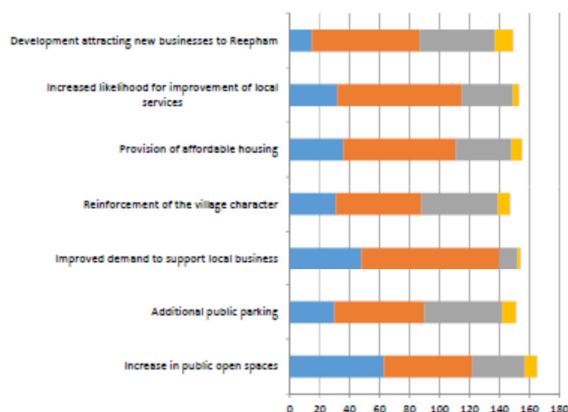
- 1 Poorly designed new architecture (85%)
 - 1 Increase in traffic (85%)
 - 3 Effect of parking (84%)
 - 4 Loss of green space (81%)
 - 4 Impact on / loss of natural environment (81%)
 - 4 Impact on wildlife (81%)
 - 7 Change to the Parish's character (79%)
 - 7 Impact on drainage & flooding (79%)
 - 9 Impact on noise pollution (75%)
 - 10 Loss of Views (73%)
 - 11 Impact / loss of heritage features (72%)
 - 12 Change to the Parish's demographics (63%)
- Need another link to A158*
Impact on the size of the school
An ageing population will change the character



The residents of Reepham have significant concerns about future development. These include the nature and design of developments and the subsequent problems generated by additional traffic. The impact on green space and consequential loss of the natural environment is feared to alter the character of the village and impact on heritage features and views into and out of the village. These should be bourn in mind when evaluating proposed sites for the Neighbourhood Plan.



Q9 In terms of People, Environment & Conservation how much do you agree that the following are possible benefits associated with any future development plans for Reepham?



Priority of agreed possible benefits

- 1 Improved demand to support local business (85%)
- 2 Improvement of local services (69%)
- 3 Provision of affordable housing (67%)
- 4 Increase in public open spaces (64%)
- 5 Additional public parking (54%)
- 5 Reinforcement of the village character (54%)
- 7 Attracting new businesses to Reepham (53%)

Alternative school parking

Don't want industrial development in Reepham

Not to build in the centre

Need a link to A158 (for Reepham or not passing though Reepham??)



The residents of Reepham clearly identify benefits from future development promoted by the Neighbourhood plan.



Q10 How many new homes do you feel Reepham needs over the next 20 years?

No more than the 55 on the Central plan 146 (88%)

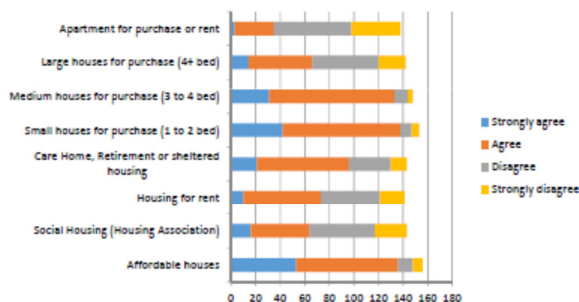
More than the 55 9 (5%)



The Neighbourhood Plan should aim to plan provision for the development of 55 homes as targeted by the Central Lincolnshire Local Plan.



Q11 New homes will be provided in the Parish, which type of dwellings are needed?



Hierarchy of needs identified by majority of respondents

- 1 Small houses for purchase (1 to 2 bed) (83%)
- 2 Affordable houses (82%)
- 3 Medium houses for purchase (3 to 4 bed) (81%)
- 4 Care Home, Retirement or sheltered housing (58%)

Barn conversions something that fits the village

If village has to expand allow young people of lower income families the opp to enjoy rural life or stay where they were brought up preference should be given to those brought up around here

Bespoke self build

Spread of dwelling types to bring & keep people in village.

We are an unbalanced community. To address this more affordable / social housing should be built. These should be the majority of homes built

We need more young people moving to the village with an ageing population there may be an opportunity for sheltered housing / retirement living



The Neighbourhood Plan should aim to plan provision for the development of 55 homes as targeted by the Central Lincolnshire Local Plan.



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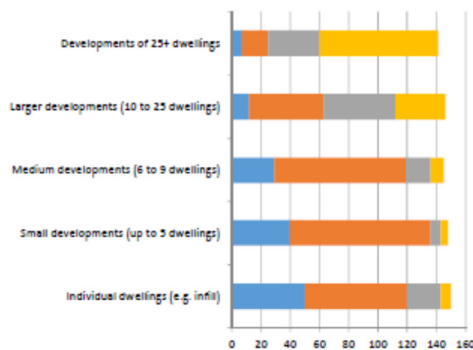
We need more young people moving to the village with an ageing population there may be an opportunity for sheltered housing / retirement living



The Neighbourhood Plan should promote the provision of affordable housing. Smaller and medium sized homes are identified as those that are in greatest need. Provision for the elderly through appropriate housing, sheltered housing and care provision is also to be promoted.



Q12 What type of development is appropriate to accommodate new homes?



Majority consensus

- Support for small developments up to 5 dwellings (82%)
- Support for Individual dwellings e.g. infill (72%)
- Support for medium developments of 6 to 9 dwellings (73%)
- Opposition to larger developments of 10 to 25 dwellings (51%)
- Opposition to developments of 25+ dwellings (70%)
- Only larger developments if in the right location*
- Larger developments bring better benefits to village*
- Need housing for younger people*

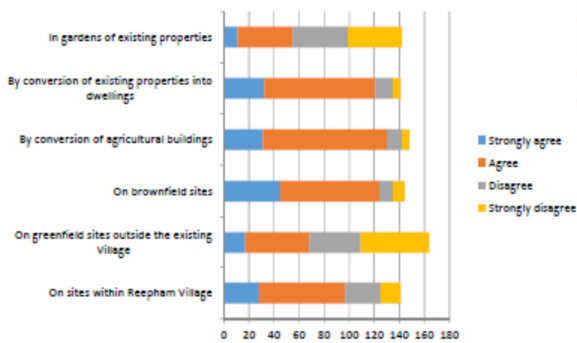


The neighbourhood Plan can confidently assume support when proposing site developments of up to 9 properties. Sites between 9 and 25 might be supported if the proposal was appropriately and sensitively located, reflecting those preferences expressed by local residents, but is less likely to be supported at referendum.

Unfortunately, benefits by way of contributions of monies or land from developers are only associated with developments greater than 9 properties.



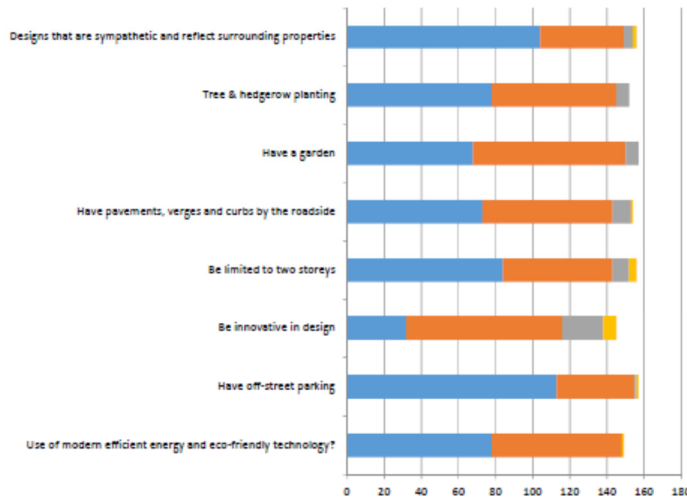
Q13 How and where should any building development be located?
(see map for reference only)



Support for conversion of agricultural buildings (79%)
 On brownfield sites (75%)
 Support for conversion of existing properties into dwellings (73%)
 On sites within Reepham Village (59%)
 Opposition to development in gardens of existing properties (56%)



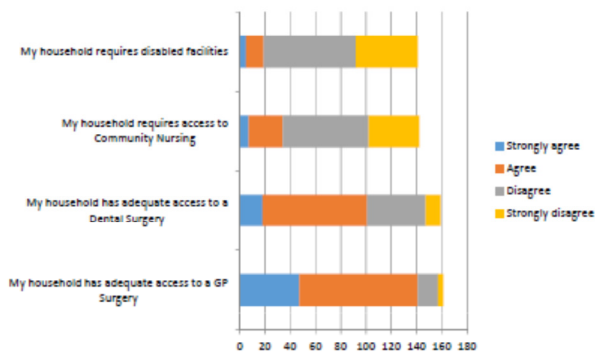
Q14 What principles should influence the design of new houses?



*Need proper access roads,
Need to be affordable,
Low carbon footprint,
Use modern energy,
Non-estate style,
Make good use of available land,
TPO need careful consideration*



Q18 How much do you agree or disagree with the following statements?



The majority of respondents feel they have adequate access to GP and Dental surgeries
11% of respondents identify with a need for Disabled facilities
20% of respondents identify a need to access Community Nursing.



The Neighbourhood Plan should anticipate proportionate planning for disabled facilities and access to appropriate healthcare services.

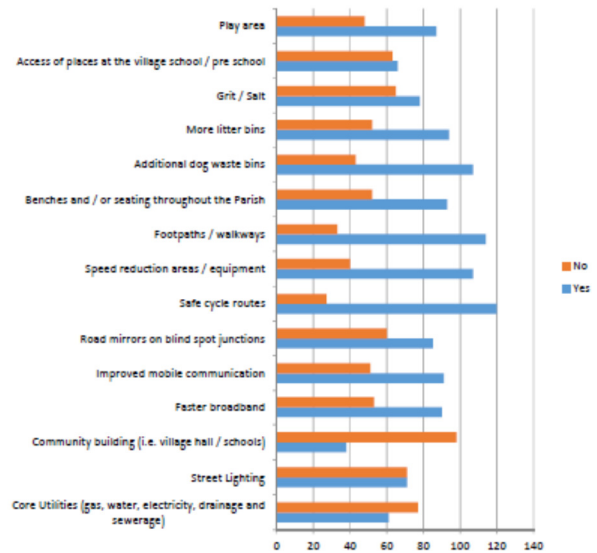


Q19 Are there any other facilities/ services you would like to see improved in our Parish?

Our community is divided in its opinions about adequacy of access to school and pre-school places and the adequacy of gritting roads and street lighting provision.

There is clear support for improved provision of:-

- Play area
- Litter & dog waste bins
- Benches and seating
- Footpaths & walkways
- Speed reduction measures
- Safe cycle routes
- Road mirrors
- Improved Mobile communication
- Faster broadband





Reepham Primary School

The school is identified as :-

- The largest employer in Reepham
- One of the greatest strengths of our village
- One reason why there are problems with traffic and parking at certain times during the day

Is the policy for admissions to schools in Reepham/Lincolnshire/across the country understood?

If the village grows, the school will not have to become larger

There are adequate places for all Reepham children when the village grows

Reepham children have priority of access, children from outside can apply for available spaces.

Only 66 of the 196 places (34%) in the Primary school are filled with children from Reepham at present

Children moving after the start of their key stage could have difficulty obtaining a place in a local school

A larger population of children from Reepham means that fewer places will be available to those children from outside the village.

Alternative questions:-

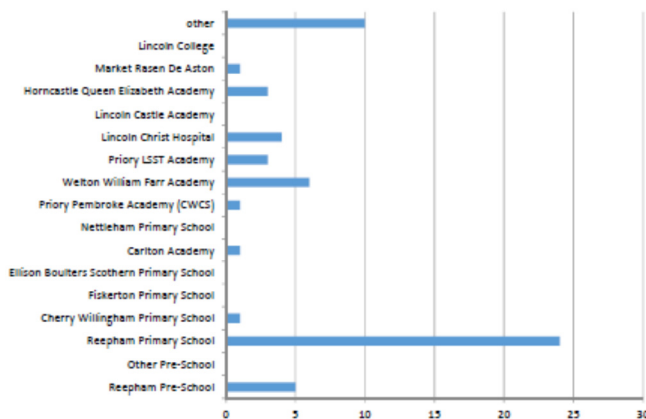
“Are our village school buildings adequate for 21st Century educational provision?”

“Should the Neighbourhood Plan anticipate an alternative site for the school and alternative use of the land on which the current school is sited?”



Q21 Do you have any children?
If yes please specify where the children go to school or study:

Yes	44
No	105



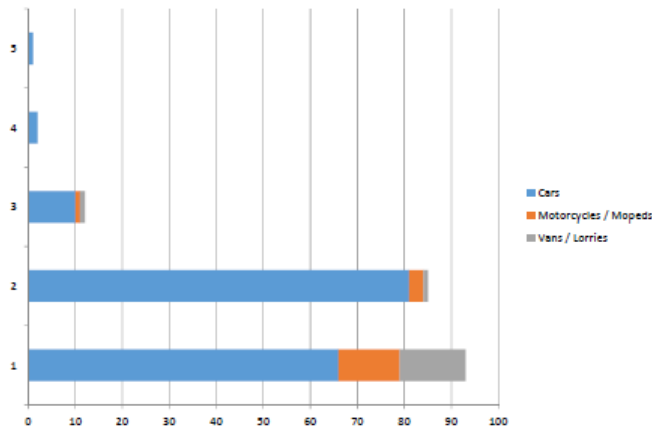
We need to determine the demand for places at the pre-school as they currently use rented premises. Does this restrict access to local children? Do they have suitable accommodation?

At Primary level, the majority of local children attend Reepham Primary school.

At secondary level, local students attend a wide variety of locations



Q22 How many vehicles does your household run? Please write the relevant number in the boxes below



Of the 165 respondents, a total vehicle count of 312 is calculated. This responds to approximately 1.9 vehicles per household. This compares to 1.7 vehicles per household in the 2011 census.

Vehicle ownership is the inevitable consequence of living in rural locations.

What proportion of our population rely entirely on public transport?

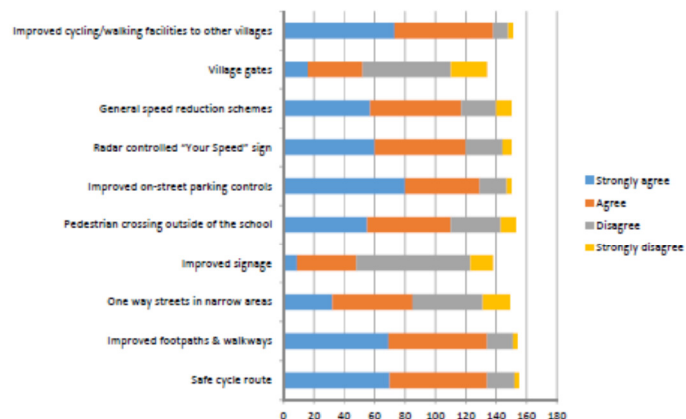
General concerns regarding road safety/speed of traffic through village, kennel lane junction (6), Additional footpaths needed along High Street to make walking safer (4), re-open train station to take traffic out of village (3), parking area for Kennel Lane (2), reduce street furniture (1), school crossing needs improving (1)



The neighbourhood plan should anticipate a minimum of 2 cars per household and the consequential vehicle movements from them. Planning for parking, road provision, junction planning, road safety schemes, noise and air pollution should anticipate double the number of vehicles as houses.



Q23 How much do you agree or disagree that the following additional safety features should be introduced to the parish?



Popularity of support by all respondents:-

Improved cycling/walking facilities to other villages	83%
Safe cycle route	81%
Improved footpaths & walkways	81%
Improved on-street parking controls	78%
Radar controlled "Your Speed" sign	72%
General speed reduction schemes	71%
Pedestrian crossing outside of the school	66%
One way streets in narrow areas	51%
Village gates	32%
Improved signage	29%



Q24 Thinking about local bus services, please respond to the following:

	Yes	No
Existing bus services should increase in frequency	43	103
Additional routes are needed.	21	75

Run later in the evening (8), Service to Nettleham (8), Sunday service (2), more buses down Hawthorn Road (2), Service to Tesco / Wragby Road (3) Too expensive (2), bus needed to Moor Lane (1)



A gift for every completed trail

Reepham
NEIGHBOURHOOD PLAN

Can you solve the Reepham Trail?

A fun way for children to explore Reepham!

Example.....

2 What is the name of the cottage on the corner?

R	O	S	E
	14		

At location 2 the answer was 'ROSE'.
Now enter the letter 'O' into the answer box at the number 14

REMEMBER TO...

- Only do the trail with a responsible adult unless you have permission to do the trail with friends from a parent/guardian.
- Take care. You are responsible for the safety of yourself and your party. Crossing a road safely is more important than finding a clue.
- Respect the privacy and property of others.

Appendix D - Call for Sites (Public meeting 3)

Call for sites invitation letter / submission form.

Call for sites – Final call letter.

Stakeholder list

Reepham News – July / Aug 2018 – Call for sites communication.

Reepham News – Nov 2018 – Call for sites update.

AECOM – Independent Site Assessment final report front cover

Statutory Consultee List & text from e-mail approach

Public meeting nr 3 – Advertisement & information Flyer.

Public meeting nr 3 – Meeting presentation.

Further feedback meetings flyer / poster.

Call for sites - Feedback form.



Nigel Hewardine
56 Fiskerton Road
07793 414 755

Louise Carder
1 The Green
01522 751 659



CALL FOR SITES

JULY / AUGUST 2018

Dear Reepham Residents and Land Owners,

As you should all be aware, Reepham Parish Council is in the process of creating their Neighbourhood Plan.

As part of that process, the committee are obliged to seek out sites suitable for meeting the growth target for Reepham within the Central Lincolnshire Local Plan, currently 55 dwellings over the next 20 years.

We are therefore, contacting all residents and owners of land within Reepham Parish to establish if there is a desire to put forward land to be considered as potential future development sites (for both community benefit as well as housing).

All sites put forward will be assessed in accordance with planning laws and regulations by an independent 3rd party and reviewed for suitability for inclusion in the plan. Once we have the resulting report from the independent assessor this goes out to ten government agencies for a six week consultation period. During that period we will hold a further public meeting to give residents a chance to voice their opinions on the sites and whether they are supported, or not.

On the following page you will find a form that can be completed should you have any land that you wish to put forward for consideration. Any response represents a draft position and at this stage does not automatically bind a landowner to make any such provision(s). Landowners should bear in mind that any potential land which is not put forward at this stage may not be considered for allocation during the period of the plan. Equally, sites can only be promoted for allocation if they are demonstrably deliverable and this is a matter which you may want to address in your submission. Any sites previously submitted to WLDC by landowners as part of previous Strategic Housing Land Availability Assessment (SHLAA) will automatically be considered.

All submissions must be received by the 27th August 2018. Submissions can either be handed in to one of the addresses above, or emailed to ReephamNDP@gmail.com

Receipt will be confirmed, so please ensure you provide your email address or phone number on the form.

Should you wish to speak to someone about this process, please do not hesitate to contact either Nigel or Louise in the first instance and thank you as always for your support.

Thank you



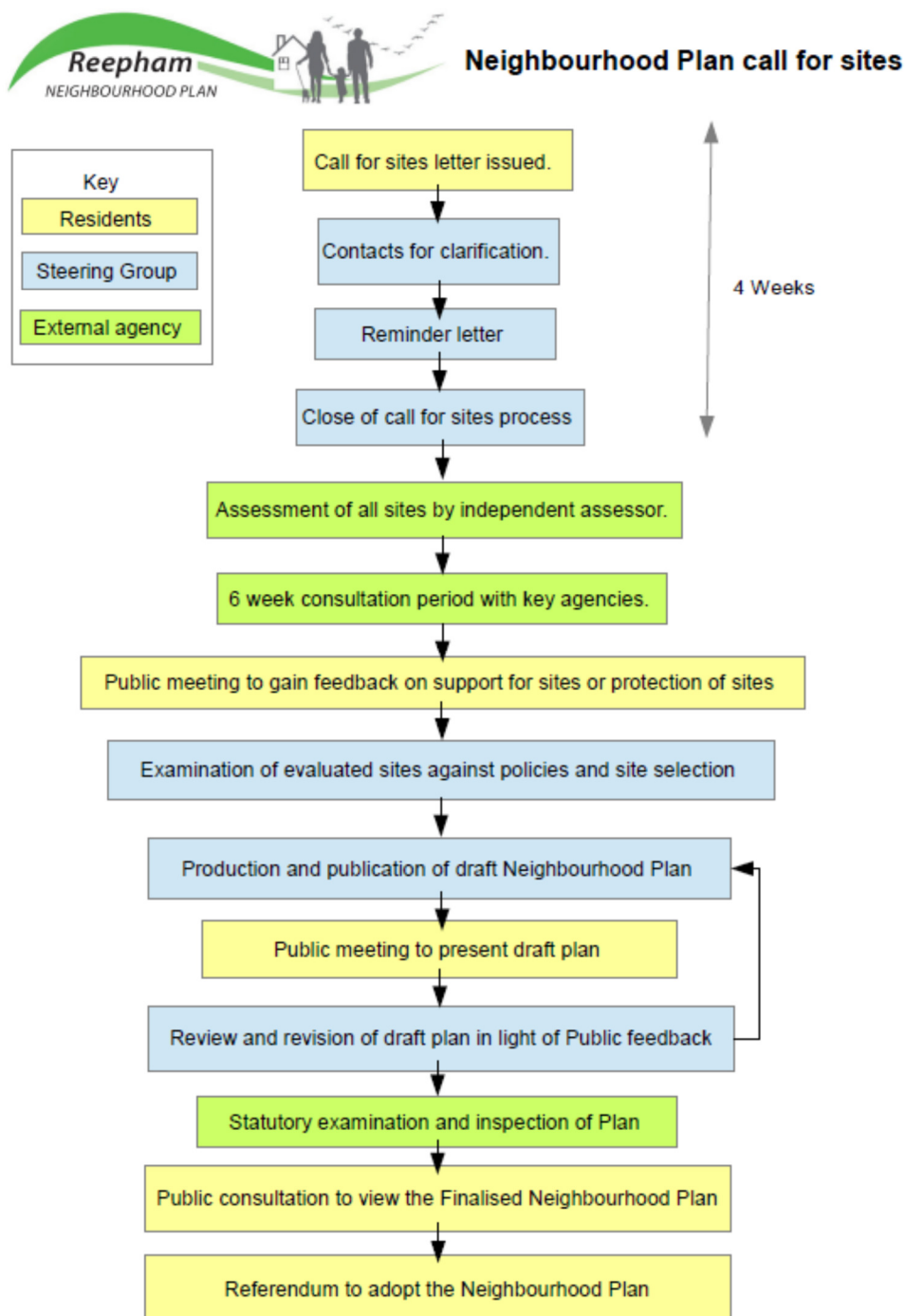
Reepham Neighbourhood Plan



@ReephamNP



ReephamNDP@gmail.com





Reepham Neighbourhood Plan – Call for sites submission July / August 2018

Are you the: Land Owner | Land Agent/Planning Consultant | Other (*please circle*)

If you are not the landowner, or the site is in multiple ownership, please submit the name, address and contact details of the land owner/s, and also indicate if support is given by the owner(s) for the proposed development.

Name:

Address:

Details about your site (i.e. site area (m²/acres/hectares), type of development you have in mind, number of dwellings, timeframe etc.)

Email Address:

Contact Number:

If you have already started the planning process, please provide planning reference:

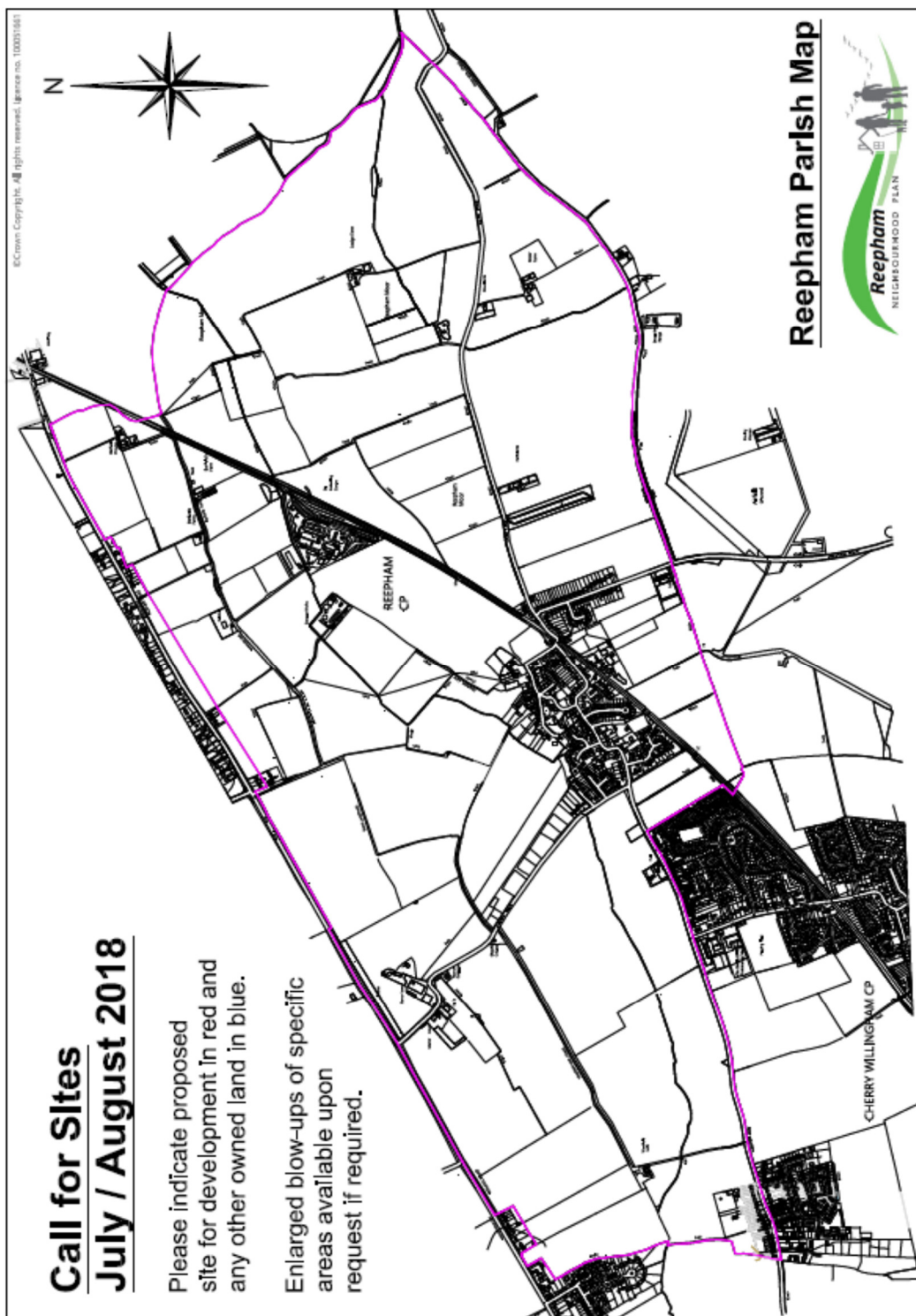
If you are a Land Owner, please indicate the site location on the enclosed map provided

Submission Date:


**Call for Sites
July / August 2018**

Please indicate proposed site for development in red and any other owned land in blue.

Enlarged blow-ups of specific areas available upon request if required.



Reepham Parish Map



Reepham
NEIGHBOURHOOD PLAN



Contacts -

Nigel Hewerdine
56 Fiskerton Road
07793 414 755

Louise Carder
1 The Green
01522 751 659



CALL FOR SITES

FINAL CALL

All interested parties are invited to submit details of any land or buildings that they would wish to have considered as part of the process for the development of Reepham’s Neighbourhood Plan.

E-mail submissions, with a marked-up map to the below e-mail or to either of the 2 address’s listed above by

MONDAY 20TH AUGUST 2018

A big thank you to those who have already submitted expressions of interest with details of land / conversion of buildings to the Steering Group. After Monday 20th June 2018 it will not be possible for the Steering Group to consider any further submissions.

All sites will go through an independent site assessment including any further submissions prior to 20th August. This involves each location being assessed against a set of criteria under five main headings;

- Environmental constraints
- Built & landscape character and Heritage Constraints
- Education constraints
- Transport constraints
- Other infrastructure considerations.

A consultant will be appointed to assist with the development of Neighbourhood Plan for Reepham. This process is to ensure that any plan, completed on behalf of our Parish, complies with policy and legislation contained within local and national planning guidance.

The details of all submitted sites will be forwarded to other key agencies for their initial assessment. Your feedback from the questionnaire responses has been included within each of the submissions.

Look out for the next Public Meeting

Thank you



Reepham Neighbourhood Plan



@ReephamNP



ReephamNDP@gmail.com

Reepham Neighbourhood Plan – Call for Sites


Parish Stakeholders sent call for sites forms. (Those not based in the Parish / not recipient of call for sites form local delivery)

- Church Commissioners
- Reepham Primary School
- Star Energy

If you wish to advertise please contact Mike Stocks michaelstocks16@yahoo.com

JUL/AUG 2018
Reepham News

Page 5



Neighbourhood Questionnaire- a few brief conclusions
(details of questions and responses are available on the Parish website – printed versions available on request.)
The response rate was 42%

The Neighbourhood Plan should:-

- plan provision for the development of 55 homes
- preserve and promote those aspects of the village that have been agreed as positive features.
- sustain and promote existing amenities and access to them
- protect areas that are considered important to the character of the village.
- establish additional green wedge to maintain the identity of Reepham.
- promote the provision of affordable housing, smaller and medium sized homes and provision for the elderly.
- assume support when proposing site developments of up to 9 properties.
- establish that there is clear, local support before proposing sites greater than 9 properties. These can bring significant local benefits through financial or amenity contribution.
- anticipate proportionate planning for disabled facilities and access to appropriate healthcare services.
- anticipate provision for double the number of vehicles as houses.

Residents have significant concerns about:-

- the nature and scale of future development (as well as recognising the benefits it might bring).
- speed and volume of existing traffic, pedestrian safety and street parking in our village.
- the lack of Public open space for play.

Next steps!

Call for Sites


Every household and everyone who owns land in Reepham Parish will receive an invitation to make a submission in the "call for sites" process. The purpose of this statutory process is to give the same opportunity to everyone to propose a potential development site that they own to the Neighbourhood Plan.


All submitted sites will undergo an assessment by an independent company to provide an independent evaluation of the proposed sites with recommendations. This technical support will then provide the Neighbourhood Plan steering group with the means of putting forward a range of options to the residents of Reepham. Public meetings will provide an opportunity for residents to express their views and preferences.


Our aim is to produce a plan that is truly representative of the views of all those who value the village in which we all live.

Remember that Neighbourhood Plan steering group meetings take place on the 3rd Monday of each month in the Parish Church, starting at 7.00pm. All are welcome to attend/observe.

Contact


 Reepham Neighbourhood Plan


 @ReephamNP


 ReephamNDP@gmail.com

Tel. 07793 414 755 (evenings/weekends only) Written communications c/o Reepham Post Office