

# Minutes of the Meeting of Reepham Parish Council held on Tuesday 25 July 2023 at 7.30pm in Reepham Methodist Chapel

**Present:** Cllrs D Perkins (Chairman), A Brammer, B Wharton, H Gee, D Davies, N Ward, C/Cllr I Fleetwood, D/Cllr M Palmer, D/Cllr C Darcel.  
No members of the public were present.

**Matters raised by members of the public** - no members of the public were in attendance.

*Meeting started at 7.30pm.*

Mrs M Vail (Clerk) was unable to attend due to a family bereavement and Councillors offered their condolences.

1. **Apologies** Cllrs M Doughty, J Oxby, C Wilson
2. **Declarations of Interest:** None
3. **Minutes of Meeting held on 27 June 2023:** At the proposal by Cllr B Wharton, seconded by Cllr D Davies, it was **RESOLVED** unanimously that the minutes be accepted.
4. **Clerk's Report:**  
**Council-specific email addresses** – Cllr A Brammer was not receiving emails. **Action: Clerk, Cllr A Brammer.**  
**Online banking access for Cllr A Brammer** – Complete  
**Clerk Annual Leave w/c 31<sup>st</sup> July and w/c 7<sup>th</sup> August** - Noted
5. **Correspondence:**  
**LCC offer of litter picking kits** – Clerk's unsuccessful efforts to reserve kits were noted and it was agreed to register an interest should future offers be made by LCC. **Action: Clerk, Cllr I Fleetwood.**  
**WLDC – Conservation Officer** – Invitation to attend a Parish Council meeting had been declined and review of Conservation Area appraisal is underway. Copies of letters to be circulated to all Councillors. **Action: Clerk**
6. **Financial matters**
  - a) **Presentation of Accounts for Payment:**

M Vail – July/Aug salary (Estimated)	£445.26
<i>(Note: actual salary for July/Aug totalled £445.06)</i>	
PAYE – July/Aug (Estimated)	£111.20
<i>(Note: actual PAYE for July/Aug totalled £111.40)</i>	
Clerk's printing costs July/Aug	£ 5.30
Clerk's expenses – reimburse Norton	£ 19.99 (inc. £3.33 VAT)
Sage payroll, July/Aug (Estimated)	£ 16.80 ( inc. £2.80 VAT)
<i>(Note: Price increase, therefore actual costs for July/Aug totalled £19.20, inc. £3.20 VAT)</i>	
Glendale, June grass cutting (Invoice 4047)	£ 555.26 (inc. £111.04 VAT)
<i>(Note: above line should read £666.30 (includes £111.04 VAT)</i>	
WLDC recharge uncontested election	£126.86

**TOTAL £ 1394.11 ( inc. £117.57 VAT)**

At the proposal by Cllr H Gee, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to approve payment of the abovementioned accounts. **Action: Clerk, Cllr D Perkins, Cllr A Brammer.**

**b) Agree payment of Glendale's invoices for July and August grass cuts/hedge cutting as they arrive; provided they are as per original quote.**

At the proposal by Cllr D Davies, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to approve payment of the abovementioned accounts when due. **Action: Clerk, Cllr D Perkins, Cllr A Brammer.**

**7. Planning Matters**

Report from Planning Committee: the following were noted:

- **146650:** garden shed/outbuilding: 14 Walnut Tree Close Reepham – Approved.
- **146693:** change of use of land as an extension to the residential curtilage and the erection of a 1.8-metre-high timber hit and miss fence: Land adjacent 58 Fiskerton Road Reepham - Refused
- **146696:** extension to existing garden annex: 31 Westfield Avenue North Greetwell – Yet to be decided.

The following applications were discussed:

- **146830:** revised details to previous Listed Building Consent: Bartle Garth, 2, High Street, Reepham – No objections.
- **146832:** proposed extension: Cherry Tree House, 2, Wragby Road, Sudbrooke – No objections.

At the proposal by Cllr B Wharton, seconded by Cllr D Davies, it was **RESOLVED** unanimously to submit these decisions to WLDC. **Action: Cllr B Wharton.**

**Central Lincolnshire Planning Obligations SPD Public Consultation** – No comments were to be submitted.

**Goods Farm Development – update from Cllr C Darcel** – Situation remains as previously advised by WLDC.

**Neighbourhood Planning Group – update, finances, website, submission for Regulation 16 Inspection** - No further information was available.

**8. Roads and footways**

**Mellows Close to Manor Rise footpath** – holding item

**Mellows Close yellow lines** – holding item

**Meadows Lane** – holding item

**LCC update re. loose chippings on Smooting Lane/The Green** – LCC had advised Cllr I Fleetwood that they would review the condition of the roads around The Green, Plough Lane and Smooting Lane and report back. LCC also agreed to investigate the viability of siting a bus shelter on Fiskerton Road – **Action: Cllr I Fleetwood**

**Kennel Lane SID report** – the speed data from the SID's on Kennel Lane and Fiskerton Road had been supplied by Cllr I Fleetwood and circulated to all Councillors. Agreed to provide a summary for publication in Reepham News and investigate the possibility of including the full data download on the Parish Council website. **Action: Cllr D Davies, Clerk.**

**Kennel Lane Tree** – the willow tree previously reported by the Parish Council as being potentially dangerous and subsequently deemed safe by LCC on two occasions had been damaged recently during storm conditions and had blocked the road. Agreed to write to LCC and ask on what basis they had made their assessment. **Action: Clerk, Cllr D Perkins.**

**Kennel Lane Corner** – Cllr N Ward and Mrs C Ward were thanked for the supplementary planting within the intermittent Hawthorn hedge.

**Lincolnshire Highways: We need YOUR local knowledge about YOUR local roads** – request for local input on location and condition of LCC assets had been received. To be circulated to all Councillors and included on the September 2023 agenda. **Action: Clerk**

## 9. Field Footpaths and Bridleways

None

## 10. Conservation area

**Village Green** – Cllr A Brammer had been contacted by the National Lottery requesting further information.

## 11. Amenity areas

**Play inspections** – No matters of concern were noted.

**Jubilee tree** – to be included as an agenda item in September. **Action: Clerk**

## 12. Xmas tree and lights

At the proposal by Cllr B Wharton, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to continue the tradition of supplying and erecting a Xmas tree this year. **Action: Clerk.**

Cllr A Brammer agreed to test the lights and report back. Agenda item for September 2023.

**Action Clerk, Cllr A Brammer.**

## 13. Business for next agenda:

None

D/Cllr C Darcell then asked if it would be possible for the hearing loop to be activated during meetings. **Action: Clerk.**

## 14. Date of next meeting

26 Sept 2023 at 7.30pm in the Methodist Chapel

*Meeting ended at 8.05pm*

Minutes taken and written by the Chairman in the Clerk's absence  
27/07/23