

# MEETING OF REEPHAM PARISH COUNCIL

**Tuesday 26 September 2023 at 7.30pm in Reepham Methodist  
Chapel**

## **AGENDA**

The meeting will be preceded, if required, by a meeting of the Planning Panel

### **Matters raised by members of the public**

#### **Community Parking Forum**

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of Meeting held on 25 July 2023**
4. **Clerk's Report:**
  - Council-specific email addresses
  - Mellows Close to school playing field path – vegetation overhanging footpath
  - Any IGAS response re single-track lane behind Cherry Tree Garden Centre/Café
  - Methodist Church – hearing difficulties at meetings
  - Insurance review re. Councillor activities
5. **Correspondence:**
  - Layby/parking on Fiskerton Road, directly adj. railway line, close to level crossing.
  - Request for warning signage re. bend next to 11 High Street

#### **Financial matters**

##### **a) Presentation of Accounts for Payment:**

M Vail – Sept salary	£ 222.63
PAYE – Sept	£ 55.60
Clerk's homeworking allowance, July-Sept)	£ 15.00
Sage payroll, Sept	£ 9.60 (inc. £1.60 VAT)
Glendale, Aug grass cutting (Invoice 4161)	£ 345.23 (inc. £57.53 VAT)
PKF Littlejohn, external audit	£ 252.00 (inc. 42.00 VAT)
LALC, Cllr D Davies training	£ 30.00 (inc. £5.00 VAT)
Methodist Chapel, Room hire for 2023 Estimated	£ 198.00

**ESTIMATED TOTAL      £ 1128.00 (inc. £106.13 VAT)**

- b) Review grass cutting contract
- c) External audit report

##### **6. Planning Matters**

Report from Planning Committee

Goods Farm Development – note: planning permission granted on 1st Sept 2023 for 8 dwellings, 2 of which are affected by the footpath planning application below:

Ref:145047: Town and Country Planning Act 1990 – Section 257: Proposed Diversion of Public Footpath REEP/129/1

147131: Construction/operation of Battery Energy Storage System: Land south of Barfield Lane Reepham

Response from Conservation Officer to invitation to attend a meeting

**7. Roads and footways**

Mellows Close to Manor Rise footpath – holding item  
Mellows Close yellow lines – holding item  
Meadows Lane – holding item  
Any further LCC update re. loose chippings on Smooting Lane/The Green (IF)  
Bus shelter for Lincoln bound travellers at the bus stop in Fiskerton Rd – LCC investigating viability (IF)  
Publishing SID data on website and in Reepham News (IF/DD)  
Dead tree outside 2 The Green  
LCC response re. willow tree at Kennel Lane Z bends  
LCC Highways request for local knowledge on parish roads/drainage  
Request for Traffic Enforcement Officers to attend Reepham

**8. Field Footpaths and Bridleways**

Reepham /Greetwell PF 131 – LCC planned improvements, relocate PC noticeboard

**9. Conservation area**

Village Green – project update

**10. Amenity areas**

Play inspections – internal  
Jubilee tree

**11. Xmas planning** – Xmas lights post-AB inspection, tree update (delivery 28th Nov)  
Xmas event on green

**12. Business for next agenda:**

**13. Date of next meeting**

31 October 2023 at 7.30pm in the Methodist Chapel