

# MEETING OF REEPHAM PARISH COUNCIL

**Tuesday 27 June 2023 at 7.30pm in Reepham Methodist Chapel**

## **AGENDA**

The meeting will be preceded, as required, by a meeting of the Planning Panel

### **Matters raised by members of the public**

1. Apologies
2. Declarations of Interest:
3. Minutes of Meeting held on 17 May 2023
4. Elect a vice chairman
5. Election of a Chair for the Planning Committee and Committee members
6. Completion of Dispensation Forms
7. **Clerk's Report:**
  - Council-specific email addresses
  - Station Road – noticeboard
  - Chapel Close/High Street noticeboard
  - Updating of bank mandate; online banking access for Cllr A Brammer
8. **Correspondence:**
  - To note:**
    - D/Cllr Trevor Bridgwood June report
    - C/Cllr I Fleetwood report
    - WLDC Parish News
    - Letter from Police – liaison with parish councils moving forward
  - Action may be required:**
    - Complaint re. poor grass cutting in May
    - Mellows Close to school playing field path – vegetation overhanging footpath
    - Kennel Lane footpath – overgrown with nettles
    - Letter from Witham Valley Access Project Team requesting support for the Witham Valley Access Project (WVAP).
9. **Financial matters**
  - a) **Presentation of Accounts for Payment:**

M Vail – June salary	£222.63
PAYE – June	£ 55.60
Clerk's printing costs June	£ 11.60
Clerk's homeworking allowance April – June	£ 15.00
Sage payroll, June	£ 8.40 (1.40 VAT)
Glendale, May grass cutting (Invoice 03997)	£ 345.23 (57.53 VAT)
C&A Building Services, Station Road noticeboard	£163.73
LALC, Cllr H Gee Cllr Induction Training	£ 30.00 (5.00 VAT)
<b>TOTAL</b>	<b>£852.19 ( £63.93 VAT)</b>
  - b) **Consider any training needs**

## **10. Planning Matters**

Report from Planning Committee

Ratify time-sensitive comments submitted to WLDC on:

**146650**: garden shed/outbuilding: 14 Walnut Tree Close Reepham

**146693**; change of use of land as an extension to the residential curtilage and the erection of a 1.8 metre high timber hit and miss fence: Land adjacent 58 Fiskerton Road Reepham

**146696** extension to existing garden annex: 31 Westfield Avenue North Greetwell

Goods Farm Development – response from WLDC to letter of support

Neighbourhood Planning Group – update, finances, website

## **11. Roads and footways**

Mellows Close to Manor Rise footpath – holding item

Mellows Close yellow lines – holding item

Meadows Lane – holding item

Resident request to D/Cllr C Darcel for a bus shelter for Lincoln bound travellers at the bus stop in Fiskerton Rd

## **12. Field Footpaths and Bridleways**

## **13. Conservation area**

Village Green – project update

## **14. Amenity areas**

Play inspections – internal; confirm 2024 annual external inspection at £82.50 + VAT

Jubilee tree

## **15. Business for next agenda**

## **16. Date of next meeting**

25 July 2023 at 7.30pm in the Methodist Chapel

Mrs Michelle Vail, Parish Clerk/RFO 22 June 2023