

REEPHAM PARISH COUNCIL

Minutes of Meeting

Tuesday 25 October 2022 at 7.30pm in Reepham Methodist Chapel

Present: Cllrs D Perkins (Chairman), A Brammer, M Doughty, B Tebbs, C Wilson.
C/Cllr I Fleetwood, D/Cllr A Welburn, D/Cllr C Darcel, Mrs M Vail (Clerk).

Absent: Cllr J Oxby

Matters raised by members of the public: No members of the public were present.

Meeting began at 7.30pm

1. **Apologies:** Cllrs L Searle, P Stuffins, N Ward, D/Cllr C Hill (received after meeting)
2. **Declarations of Interest:** None received.
3. **Minutes of Meeting held on 27 September 2022:** At the proposal by Cllr A Brammer, seconded by Cllr C Wilson, it was **RESOLVED** unanimously that the minutes be accepted.
4. **Clerk's Report:**
Willows on Z bends, Kennel Lane – The LCC Tree Officer has verbally advised that he has inspected the willow trees and considers that they do not pose a danger.
Action: Clerk to request confirmation in writing (*note: written confirmation subsequently received*).
5. **Correspondence**
To note only: D/Cllr Welburn – Oct report
IGAS Energy Community Fund – the fund has reopened; and could be used towards the project at the Green. **Action: Clerk**

6. Financial matters

a) Presentation of Accounts for Payment:

M Vail – Oct salary	£206.85
PAYE – Oct	£ 51.80
Clerk's printing costs	£ 2.50
Sage payroll, Nov	£ 8.40
Glendale, grasscutting, September	£ 628.60
TOTAL	£ 898.15

At the proposal by Cllr C Wilson, seconded by Cllr A Brammer, it was **RESOLVED** unanimously that the accounts be paid. **Action: Cllr B Tebbs.**

b) Income

CIL ref. planning application 141785	£11,912.24
WLDC, match funding, SIDS	£1000.00
Interest, June	£ 3.03
Interest, Sept	£ 12.41
TOTAL	£12,927.68

The abovementioned income was noted.

c) **Review and approve financial risk assessment:**

No changes to the document are needed, therefore at the proposal of Cllr A Brammer, seconded by Cllr M Doughty, **RESOLVED** to approve the financial risk assessment as circulated.

d) Budget and Precept 2023 – 24 – estimate and final figure:

A draft budget was considered, with options both to include, and to exclude, the costs of an election should one be required to be held in May 2023. Noted that inflation is currently at approximately 10%.

At the proposal of Cllr B Tebbs, seconded by Cllr A Brammer, **RESOLVED:**

1) to approve a budget totalling £10,856.60 – this being the budget option to exclude the costs of an election.

2) to approve the submission of both the estimate and final precept demand forms to WLDC for a precept of £9220.00. This represents a £520.00 (6%) increase on the 2022/23 precept figure. The budget shortfall of up to £1636.60 to be met from Reserves. **Action: Clerk**

7. Planning Matters

Report from Planning Committee:

Outstanding applications, decisions awaited:

145047 - Goods Farm Development

144289 – 1 Station Road – further comments have been submitted to WLDC

New applications:

145674 – 37 Fiskerton Road. **RESOLVED** there are no observations. **Action: Clerk**

145579 – 5 High Street. **RESOLVED** to submit comments; noting that WLDC's Conservation Officer's comments support these comments. **Action: Clerk**

145700 – 33 Fiskerton Road. Planning documents have not yet been published.

Land west of Fiskerton Road – verge:

Noted that a 2mtr high fence has been erected tight to the kerb, but that planning documents show a verge. The developer has been advised of this agenda item, but may no longer be the landowner. At a proposal from Cllr D Perkins, seconded by Cllr A Brammer, **RESOLVED** to write to WLDC to request their observations; and also to note a potential future need for a pavement at this location. **Action: Clerk**

Town and Country Planning Act 1990, Appeal (Section 174) Land at Moor Lane:

An appeal has been submitted against an enforcement notice issued by LCC on 15th July 2022 concerning an alleged breach of planning control. The Parish Council has been advised about this by LCC as an 'identified neighbour', and has until 10th November to submit any representation.

RESOLVED to submit comments confirming objection to unauthorised operations in a quiet rural setting; and to highlight the inappropriate location for increased and larger scale traffic along a single-track lane. **Action: Clerk**

Neighbourhood Planning Group – No further money has been spent. Responses to the Regulation 14 consultation are being analysed and collated. Comments in respect of the Goods Farm planning application are included; and the Character Assessment is being updated.

8. Roads and Footways

Mellows Close to Manor Rise footpath – holding item

Mellows Close - LCC is still assessing the request for yellow lines, and should it proceed with the yellow lines, this work is unlikely to be carried out this financial year. A resident has written in to request an update. **Action: Clerk**

Smooting Lane – C/Cllr I Fleetwood has reported kerbing, road surface and drainage to LCC. Fix My Street advises that work has been issued by the Highways Team to one of the gangs, but there is no date yet given for works to be carried out. **Action: Clerk** to request WLDC carries out a road sweep.

Meadows Lane signage – consideration was given as how to signpost that Meadows Lane exists; with Cllr A Brammer suggesting the installation of two street

signs. Agreed that first steps should be to establish ownership and rights. Agenda item for next meeting. **Action: Clerk**

Actions: Cllr A Brammer to check the 1842 tithe map for the historical position.

Cllr A Brammer to check for online maps of footpaths.

Cllr C Wilson to enquire to the Historic Environment Record.

SID pole on Fiskerton Road - Cllr A Brammer is to meet with a representative from Lincolnshire Road Safety Partnership to consider the positioning of the SID on Kennel Lane, with a view to alerting drivers to slow down before they enter the residential area. Noted that C/Cllr I Fleetwood is to collect data from the SID.

Cllr B Tebbs, declaring a non-pecuniary interest as a resident on Dawsons Lane (unadopted road), raised the issue of Dawsons Lane being prone to flooding. C/Cllr I Fleetwood suggested that he report the matter on Fix My Street.

The High Street to Church Lane footpath was reported as being overgrown in places.

Action: Clerk to report to LCC.

9. Field Footpaths and Bridleways: Nothing to report.

10. Conservation Area

Village Green – Cllr A Brammer reported on the difficulties in obtaining quotes, with 5 companies having been approached to date. Prices are increasing on a regular basis, although one reasonably priced quote has been received. Agreed to defer the obtaining of updated quotes until investigations into funding streams have been completed. **Action: Cllr A Brammer** to appraise contractors.

Cllr C Wilson has reviewed potential sources of grant money. Only the National Lottery Awards for All scheme appears promising, which she will investigate further.

Action: Cllr C Wilson. D/Cllr A Welburn suggested that if two grants could be combined, then WLDC would consider Third Party Funding.

11. Amenity Areas

October play park inspection – nothing major to note.

Commemorative WI tree – the tree has now been planted.

Trees on bank at Manor Rise – 1) one tree is touching a house bay window; which needs addressing. 2) trees are overhanging cars parked in the parking area to the rear of housing. After careful consideration; in respect of point 1) above; **RESOLVED** to ask tree surgeons for their opinion on best course of action; then present this to WLDC for their approval of the required works; then for a quote to be obtained.

Action: Clerk. In respect of point 2) above; **RESOLVED** not to take any action.

12. Xmas tree and event – the Christmas tree will be delivered on 24th November; and the 'carols around the tree' event has been organised for 6pm on 12th December.

Xmas tree lights requirements – broken lights have been returned to the supplier and will be repaired free of charge if still under guarantee. Agenda item: to consider purchase of two lengths of lights. **Action: Clerk**

13. 2023 meeting dates: Noted as follows (all Tuesdays except for May meetings):

Jan 31st; Feb 28th; Mar 28th; May 17th (Wed); June 27th; July 25th; Sept 26th; Oct 31st; Nov 28th

14. Business for next Agenda: None.

15. Date of Next Meeting: 29 November 2022 at 7.30pm in the Methodist Chapel
Meeting ended at 8.45pm.

Mrs Michelle Vail, Parish Clerk/RFO 31 October 2022