

# REEPHAM PARISH COUNCIL

## Minutes of Meeting

**Tuesday 19 July 2022 at 7.30pm in Reepham Methodist Chapel**

**Present:** Cllrs D Perkins (Chairman), A Brammer, J Oxby, B Tebbs, M Doughty, Mrs M Vail (Clerk), and two members of the public.

**Absent:** Cllr L Searle

*Meeting started at 7.30pm.*

**Matters raised by members of the public:** No matters were raised.

**1. Apologies:**

Cllrs N Ward, P Stuffins, C Wilson. D/Cllrs C Darcel, C Hill, A Welburn

**2. Declarations of Interest:** None.

**3. Minutes of Meeting held on 28 June 2022:**

At the proposal by Cllr B Tebbs, seconded by Cllr J Oxby, it was **RESOLVED** unanimously that the minutes be accepted.

**4. Clerk's Report:**

**Jubilee tree plaque installed** – thanks were extended to all involved in installing the plaque. Noted that a watering regime for the Jubilee tree has been agreed whilst the school is closed for summer holiday.

**Kennel Lane beck** – an interested resident has been updated as to Witham Drainage Board's response (as per item 5 in the June 2022 minutes).

It was then **RESOLVED** to move to item 7:

**Goods Farm Development – planning application 145047:**

At 7.33pm, Cllrs A Brammer and M Doughty left the meeting for the duration of this item, having submitted personal representations to WLDC on this planning application. At the proposal by Cllr B Tebbs, seconded by Cllr J Oxby, it was **RESOLVED** unanimously that Standing Orders be suspended at 7.33pm to allow members of the public to speak.

Input on the application was then provided by members of the public after which, at the proposal by Cllr J Oxby, seconded by Cllr B Tebbs, it was **RESOLVED** unanimously that Standing Orders be resumed at 7.49pm.

The planning application was then given consideration after which, at the proposal by Cllr B Tebbs, seconded by Cllr J Oxby, it was **RESOLVED** by all present to object to the present proposals and to submit comments to WLDC. **Action: Cllr Perkins, Cllr B Tebbs, Clerk.**

Both members of the public then left the meeting at 7.51pm. At the same time, Cllrs A Brammer and M Doughty re-joined the meeting.

**5. Correspondence:**

To note only: D/Cllr Welburn – July/August report

**6. Financial matters:**

**a) Presentation of Accounts for Payment:**

M Vail – July/Aug salary	£ 414.10
PAYE – July/Aug	£ 103.20
Clerk's printing costs	£ 3.00

Homeworking allowance April – June	£ 15.00
Sage payroll, July/Aug/Sept	£ 25.20
Glendale, June cuts	£ 628.60
<b>TOTAL</b>	<b>£ 1189.10</b>

At the proposal by Cllr J Oxby, seconded by Cllr A Brammer, it was **RESOLVED** unanimously that the accounts be paid.

- b) Agree payment of Glendale's invoices for July and August grass cuts/hedge cutting as they arrive; provided they are as per original quote:

At the proposal by Cllr B Tebbs, seconded by Cllr J Oxby, it was **RESOLVED** unanimously to agree payment as detailed.

- c) Agree payment of future EKM Ltd play inspection invoices as they arrive at a rate of £50.00 + VAT per inspection:

At the proposal by Cllr J Oxby, seconded by Cllr M Doughty, it was **RESOLVED** unanimously to agree payment as detailed.

**Action: Clerk, Cllr B Tebbs, Cllr D Perkins.**

## 7. Planning Matters:

### Report from Planning Committee:

No new applications have been received since the June 2022 meeting.

*Planning Application 144978 - advertisement consent for signage at entrance to proposed dog exercise park on Hawthorn Road adjacent to the village hall:*

Planning approval was granted 12 July 2022. A time limitation of 5 years is in place.

*144289 – land adj. 1 Station Road – this application remains outstanding but amended information has been submitted to WLDC. (as circulated by Clerk).*

### Goods Farm Development – planning application 145047:

Considered earlier in the meeting.

**141886 (plot on Kennel Lane corner):** the Clerk has circulated LCC grass cutting maps, and a photo from 2007. The developer appears to have reclaimed land to the boundary but still needs to replant the hedge.

**Neighbourhood Planning Group:** At the proposal by Cllr J Oxby, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to approve payment of two invoices:

1) Lincoln Print and Copy Centre, banners, £92.16; and 2) Imprint Printers, £99.00.

**Action: Clerk**

## 8. Roads and Footways:

Mellows Close to Manor Rise footpath – holding item

**Moor Lane site:** LCC has now issued and served a Stop Notice, and an Enforcement Notice. The Stop Notice takes over from the previously issued Temporary Stop Notice; and will remain in effect until such time as the Enforcement Notice comes into effect, or if and when the Enforcement Notice is quashed on appeal. The documents are now in the public domain and have been placed on the Enforcement Register held by West Lindsey District Council and they have also been placed on the Land Register as a charge on the land.

**Smooting Lane** – according to Fix My Street, works are scheduled in respect of the poor road surfacing. **Action: Clerk** to chase.

A sewerage-type smell was reported in the Kennel Lane/Manor Rise/High Street area. **Action: Clerk** to report to Anglian Water, WLDC and the Environment Agency

## 9. Field Footpaths and Bridleways:

**Broken sign to rear of Mellows Close** – At the proposal by Cllr A Brammer, seconded by Cllr B Tebbs, it was **RESOLVED** unanimously to approve expenditure as

required to allow for a replacement to be obtained and fitted. **Action: Cllr A Brammer** to obtain a photo and details of sign. **Action: Clerk**

**10. Conservation Area:**

**Village Green** – revised quotes for grass matting have been sought.

**11. Amenity Areas:**

**Internal play inspections** – Cllr A Brammer reported positively on his recent training course. He is now a certified play inspector; and will take over from the current play inspector once his training completion certificate arrives. **Action: Clerk.**

**Play Area Internal Inspection Report, June 2022:** Cllr A Brammer has created a checklist relevant to Reepham Parish Council. **Action: Clerk** to circulate.

Noted that the swing chains had been vandalised, but that this has been remedied.

**12. Village hall grass cutting:**

Cllr D Perkins declared a non-pecuniary interest as he sits on the Village Hall committee. At the proposal by Cllr J Oxby, seconded by Cllr A Brammer, it was **RESOLVED** unanimously to accept a quote of £9.50 + VAT per cut for the grass cutting of the area between the hall and the tennis courts. **Action: Clerk** to advise contractor and Village Hall committee.

**13. Emergency Plan:**

Following consideration of requirements needed to put an Emergency Plan together; and how relevant a full Emergency Plan is for a village of Reepham's size, it was **RESOLVED** unanimously to produce a list of contact numbers for the website.

**Action: Clerk**

**14. Business for next Agenda: Xmas tree.**

A replacement string of lights is required. As availability of these is time sensitive, at the proposal of Cllr A Brammer, seconded by Cllr D Perkins, it was **RESOLVED** unanimously that Cllr A Brammer be authorised to proceed in accordance with the Standing Orders that allow purchases to be made outside of meetings to a maximum to £250.00 + VAT. Actual expenditure incurred to be ratified at the September meeting. **Action: Cllr A Brammer.**

**15. Date of Next Meeting:**

27 September 2022 at 7.30pm in the Methodist Chapel

*Meeting ended at 8.26pm.*

Mrs Michelle Vail, Parish Clerk/RFO 29 July 2022