

Meeting of
REEPHAM PARISH COUNCIL
Tuesday 30 November 2021 at 7.30pm at Reepham C of E
Church
AGENDA

Matters raised by members of the public

1. Apologies

2. Declarations of Interest

3. Minutes of Meeting held on 20 October 2021

4. Clerk's Report

Noticeboard and handyman

School letter re parking matters

Environment Agency and Witham 3rd Internal Drainage Board responses re
beck at Kennel Lane

Any response from LCC re County News FOI request

Carols around the Tree

Clerk's annual leave: w/c 20 Dec 2021; w/c 27 Dec 2021; w/c 21 Mar 2022

5. Correspondence

C/Cllr Fleetwood – Nov news briefing

LCC – Local transport Plan – Consultation (ends midnight 1 Dec)

LCC invite to join Highway Verge Parish Agreement Scheme 2022 – 23

D/Cllr Welburn – Nov/Dec reports

WLDC Queen's Green Canopy tree project (deadline 6 Dec)

WLDC Parish News – Oct

WLDC supply of free copy of revised register of electors

6. Financial matters

a) Presentation of Accounts for Payment:

A Brammer – Xmas lights	£26.98
Church hall hire, Nov 2021 x 2 meetings	£40.00
M Vail – Nov/Dec salary	£375.92
HMRC – Nov/Dec 2021 PAYE	£94.00
Sage payroll, 2 months	£16.80
M Vail, homeworking allowance Oct – Dec 2021	£15.00
Glendale grasscutting, Oct 2021	£299.36
Glendale hedge cutting, shrub pruning, weed spraying	£915.20
TOTAL	£1783.26

b) Income 1 April – 31 Oct 2021

c) Mid-year bank reconciliation

d) Update on online bank access

7. Planning Matters

Report from Planning Committee

Goods Farm Development

Neighbourhood Planning Group – update, finances, website:

- LAB Planning Services LTD (Luke Brown), consultancy costs, £1200.00
- Lincoln Print & Copy Centre, Stage 2 call for sites forms, £237.54

8. Roads and Footways

Mellows Close to Manor Rise footpath – holding item

Village Gate/SID – update, position of SID pole on Fiskerton Road, IGAS application, developer contribution

9. Field Footpaths and Bridleways

10. Conservation Area

Village Green – sketch drawing, LCC funding

Xmas tree – fitting new Xmas lights extension lead in the underground duct

11. Amenity Areas

Internal play inspections – price increase from £20.00 + VAT to £50.00 + VAT

Grass cutting contractor's response re gap fill of tiled play surface area (note: existing quote of £250.00 + VAT)

Resetting gate

Review grass cutting schedule

12. Village hall defibrillator box

13. 2022 meeting dates:

Jan 25th; Feb 22nd; Mar 29th; May 17th; June 28th; July 26th; Sept 27th; Oct 25th;
Nov 29th

14. Business for next Agenda

15. Date of Next Meeting: 25 Jan 2022, 7.30pm. Venue to be advised

16. Resolve to move into Closed Session

17. Ratification of Draft Neighbourhood Plan

Mrs Michelle Vail, Parish Clerk/RFO 23 November 2021