

Meeting of REEPHAM PARISH COUNCIL

Tuesday 29 June 2021 at 7.30pm – Reepham C of E Church

AGENDA

Matters raised by members of the public

1. **Apologies**
2. **Declarations of Interest**
3. **Election of Vice-Chairman**
4. **Minutes of Annual Meeting held on 18 May 2021**
5. **Clerk's Report**
 - Councillor vacancy
 - Clerk's annual leave
 - Website assistance
 - Grasscutter access issues
 - Station Road trees
 - Litter – Station Road/Mellows Close amenity area
6. **Correspondence**
 - Clerks and Councils Direct
 - D/Cllr Welburn - June report
 - WLDC – Parish News - May
 - WLDC News Releases – solar panels - new depot
local heritage assets of interest
 - Witham Valley Access Group – walking routes for website
7. **Financial Matters**
 - a) **Presentation of Accounts:**
 - Current cheques for signature:**
 - M Vail - June 2021 salary £187.96
 - HMRC – June 2021 PAYE £ 47.00
 - Clerk's homeworking allowance – April -June 2021 £ 15.00
 - Clerk's expenses – paper £ 8.13
 - LALC – Local Council Review 21/22 publication £ 17.00
 - Sage Payroll x 2 months £ 4.04
 - Play area Inspections March and April £ 48.00
 - TOTAL** £ **£327.13**

b) Update on bank mandate and online bank access

12. Planning Matters

Report from Planning Committee

Good's Farm Development

Neighbourhood Planning Group – update, finances, website

13. Roads and Footways

Mellows Close to Manor Rise footpath

Village gate/SID

Junction Mellows Close/High Street – update on double yellow lines

14. Field Footpaths and Bridleways

LCC update re footbridge repairs – FP129

LCC Public Rights of Way Grass Cutting

15. Conservation Area

Village Green

Consider any quotes for village green – no parking signage

16. Amenity Areas

Playpark fencing

Internal play inspections - March & April

Consider EKM quote of £350 + VAT to reset gate

Annual external play inspection 2022 – reserve now for 2021 price of £83.40

17. Smooting Lane: its current state; and traffic concerns

18. Business for next Agenda

19. Date of next meeting – 27 July 2021 at 7.30pm, Venue to be advised

Mrs Michelle Vail, Parish Clerk/RFO 23 June 2021