

# REEPHAM PARISH COUNCIL

## Minutes of Meeting

**Methodist Schoolroom on Tuesday 29<sup>th</sup> January 2019 at 7.30pm.**

Present: Cllr D Perkins, who presided, Cllrs A Clay, A Brammer, P Stuffins, B Tebbs with the Clerk, Mr B Wharton.

C/Cllr I Fleetwood and D/Cllrs M Palmer and A Welburn also attended

### **MATTERS RAISED BY MEMBERS OF THE PUBLIC**

Nil.

#### **1. Apologies.**

Cllrs C Wilson, J Oxby and D World. PCSO Parker.

#### **2. Minutes of the Meeting held on 27<sup>th</sup> November 2018.**

At the proposal by Cllr B Tebbs, seconded by Cllr P Stuffins, it was resolved that the minutes be accepted.

#### **3. Clerk's Report**

Cllr R Davies had been approached for the use of the CCTV car for observation and deterrent use for the parking problem. He had responded but C/Cllr Fleetwood to follow up' Information on the Speed Check had been forwarded to all. The experiences of Cherry Willingham will be watched in this matter before proceeding in Reepham.

Christmas Carols around the tree had gone ahead as planned. The movement forward of the time by the school had not been noticed and there was some confusion. A letter of complaint had been received from a resident and this was noted. Santa and those assisting in the erection (and dismantling) of the tree and electricians are thanked. The Councillor Initiative Fund has granted £200 for the purchase of new lights and electricians.

#### **4. Correspondence**

D/Cllrs Welburn and Palmer – report for January.

C/Cllr I Fleetwood – brief for December and January.

Eon – price changes.

Clerks and Councils Direct – Magazine.

Royal Mail – price changes.

WLDC – CIL Overview.

LALC – news magazine

NALC – 2019-20 salary award for clerks.

Resident's letter – complaint on lack of advertisement for the Carols around the Tree.

Glasdon – brochure.

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Chair of South Hill in Cornwall requesting information on experiences relating to changes of District Council changes in procedure following GDPR. Clerk to respond.

### **Grass Cutting.**

Agreement needs to be reached with BSE&ENorh on the village verge grass cutting. We include their owned verges within the village in our cutting program and are repaid £335.02 at year end.

At the proposal of Cllr B Tebbs, seconded by Cllr A Brammer it was resolved that the Parish Council should enter into this agreement – Clerk to action.

The contracts for our grass cutting are renewed annually with Glendale and at the proposal of Cllr P Stuffins, seconded by Cllr A Clay it was resolved that the quote of £235.19 per cut (£228.65 last year) be accepted.

Standing Orders state that the grass cutting quote be on a rolling contract which is updated with 3 quotes every 5 years. The hedge cutting is not mentioned in this standing order but at the proposal of Cllr P Stuffins, seconded by Cllr A Brammer it was resolved that the hedge cutting/spray be added to this Standing Order and updated 5-yearly coincidental with the grass cutting.

Quotes have been obtained from Glendale for these as below.

Hedging quote comes as £458.00 + VAT (£449.00 last).

Manor Rise shrubs as £68.98 + VAT (£67.63 last).

Manor Rise shrubs and dogwoods as £143.26 + VAT (£140.45 last)

Spray along Railway line at back of manor Rise £48.70 + VAT (47.28 last)

At the proposal of Cllr A Brammer, seconded by Cllr A Clay it was resolved that these be accepted for the 2019/20 season.

## **5. Financial Matters**

Presentation of Accounts:

JMH Ltd – kissing gate and tarmac	<b>£ 3492.00</b>
Fillingham Christmas tree	<b>£ 120.00</b>
Signs of the Times – notice	<b>£ 88.06</b>
B Wharton for Laminates/Santa's sweets and petty cash	<b>£ 398.00</b>
Wicksteed – wet pour	<b><u>£ 145.82</u></b>
	<b>£ 4240.88</b>

At the proposal of Cllr A Clay, seconded by Cllr A Brammer, it was carried that these be paid.

An invoice was received from Royal Mail for the 2019 licence for business post (delivery of post cards for the Good's farm voting cards.

At the proposal of Cllr P Stuffins, seconded by Cllr B Tebbs it was resolved that this need not be paid, and the licence allowed to lapse

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The request for a donation for the refurbished church pathway will need to be carried forward to the next agenda.

### 6. Planning Matters

Report from the Planning Committee – Cllr A Clay reported that an application for hedge removal had been processed. Cllr N Ward would have a declared interest but was absent from the meeting.

A planning decision on Application 138444 was received. It was reported by the Clerk that no notification of this application had been received from WLDC and thus no comments had been made. Clerk was requested to place a formal complaint on the failure of the planning process at WLDC.

Clarification is still awaited from C/Cllr Fleetwood on the regulations of boundary walls adjacent to the highway. He agreed to follow up his earlier query.

#### **Good's Farm Development:**

Nil

#### **Neighbourhood Plan:**

In the absence of the Cllrs liaising with the group, there was no report available. Information had been gained from LALC on the requirement for Dispensations and on Declarations of Interest for the group. The only variance from standard procedure would be for those with Call for Sites under their own name would not be covered by the dispensation – this being as much a matter of common sense over actual regulation.

Two Invoices were presented for payment:

Church Rental – for 'drop-in' session	<b>£ 49.00</b>
Church Rental for meetings	<b><u>£135.99</u></b>
	<b>£181.00</b>

At the proposal of Cllr A Brammer, seconded by Cllr P Stuffins it was resolved that these be paid.

### 7. Roads and Footways

The Kissing gate tarmac is now laid.

Attempts to obtain a grant from iGas (with match funding from WLDC) is underway

Any further action on the Community Parking forum will be raised at the March meeting.

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### **Litter Pick:**

It was decided that the Clerk should investigate the best date for this bearing in mind the Great British Litter Pick and last year's date.

### **8. Field Footpaths and Bridleways**

Footpaths between neighbouring communities – ongoing - Feb agenda.

### **9. Conservation Areas**

Nil.

### **10. Amenity Areas**

The wet-pour is awaiting drier weather. The side panels from Laminate fabrications have been received and are awaiting fitting. The addition to the play park notice board is fitted.

The Play Park Annual Inspection is due. I have a quote for £65 + VAT for the inspection from the Pi Inspection Company. At the proposal of Cllr B Tebbs, seconded by Cllr A Clay it was resolved that this inspection be booked.

The oak replacement tree was noted as being in place and its purchase was recompensed to Cllr B Tebbs from petty cash.

### **11. Business for the Next Agenda**

Nil.

Meeting ends....0835 pm

Next Meeting: **Tuesday February 26<sup>th</sup>, 2019.**