

Annual Meeting of REEPHAM PARISH COUNCIL

Tuesday 18 May 2021 at 7.30pm – Reepham C of E Church

AGENDA

Matters raised by members of the public

1. Election of Chairman
 2. Declaration of Acceptance of Office form to be signed
 3. Election of Vice-Chairman
 4. Election of a Chair for the Planning Committee and Committee members
 5. Election of other Committee members
 6. Reepham & C W Village Hall member
 7. Apologies
 8. Minutes of Meeting held on 29 March 2021
 9. Clerk's Report
Councillor vacancy
Litter pick
 10. Correspondence
LALC NEWS – March 2021
 11. Financial Matters
 - a) Presentation of Accounts:
Current cheques for signature:

M Vail May 2021 salary	£187.96
HMRC – May 2021	£ 47.00
Homeworking allowance – Jan – March 2021	£ 15.00
Clerk expenses, Norton renewal (£24.99), phone top up (£10.00), stamps (£7.92)	£ 42.91
Play Inspection Company	£ 83.40
D Perkins – reimburse Zoom payments	£43.17
N Ward – reimburse for Xmas tree lights	AWAITING RECEIPT
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- TOTAL exc. Xmas lights £419.44**

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- b) Bank mandate and online bank access
 - c) Approve salary and HMRC payments by online banking
 - d) Insurance renewal – approve fee of £737.05
 - e) Audit:
 - i. Resolve to sign of Certificate of Exemption from External Audit
 - ii. To receive the Internal Audit Report 2020/2021
 - iii. To resolve to approve Section 1- Annual Governance Statement 2020/2021
 - iv. To resolve to approve Section 2 - Accounting Statements 2020/2021
 - f) Grant to Village Hall for trees - £100.00

12. Planning Matters

Report from Planning Committee

142874 - Outline planning application to erect 144no. dwellings - access to be considered and not reserved for subsequent applications - Land to north of Rudgard Avenue, Cherry Willingham

Good's Farm Development

Neighbourhood Planning Group – update, finances

Letter from resident regarding Draft Neighbourhood Plan

E-mail to resident regarding Draft Neighbourhood Plan (RPC copied in)

13. Roads and Footways

Cyclists dismount signs

Mellows Close to Manor Rise footpath

Village gate/SID

Junction Mellows Close and High Street – consider double yellow lines

14. Field Footpaths and Bridleways

15. Conservation Area

Village Green

Parking alongside the village green – signage

16. Amenity Areas

Playpark fencing

Consider EKM quote of £350 + VAT to reset gate

Annual external play inspection report

17. Consider approved standards for lettering and colouring of notices

18. Business for next Agenda

19. Date of next meeting – 29 June 2021 at 7.30pm, Venue to be advised

Mrs Michelle Vail, Parish Clerk/RFO 13 May 2021